

**Beaver Creek Township
Regular Meeting November 14, 2017**

The Beaver Creek Township Board held its regular monthly meeting on Tuesday, November 14, 2017 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck. Also present Attorney Meihn.

Motion by Van Nuck and seconded by Meisner to approve the agenda as presented. All ayes, motion carried.

Motion by Little and seconded by Raybuck to approve the minutes with the following corrections: spelling of Aruco and Mohney and 4th paragraph under Fire Department, add "Roll call vote". All ayes, motion carried.

Financial Report. Supervisor stated that report was accepted per auditor review.

TREASURER REPORT:

Working with Huntington on information from their bank and working on winter rates for tax bills.

SUPERVISOR REPORT:

Supervisor has attended several meetings with Commission on Aging, Supervisors, and CCEDP.

HLUA:

Treasurer stated that he is now confident that the money issues he believed to be a problem are all good.

The auditor will be at the next meeting and a letter is being worked on to send to Camp Cornelia residents regarding O & M fees.

FIRE DEPARTMENT:

The report is attached. There have been 23 runs in October; 174 for the year. There has been joint training and meetings with Weyerhaeuser. Murray will be heading the Fire Wise Program. Several counties are working on a grant for radios.

DPW:

The bag count is up and maintenance has been completed on the compactor.

ATTORNEY:

1. It had been brought up and an issue; that the supervisor has purchased a computer without board authorization. Procedures and policies need to be followed which were not done.

2. Explanations and changes to fire department Ordinances #54 and #55. Also changes to five policies #100, #111, #119, #216, and #224.

Policy #100, Recruiting & Employment Policy. It has too many changes and should not be passed at this time.

Policy #111. Policy Regarding Discipline.

Motion by Raybuck and seconded by Meisner to accept Policy #111, Policy Regarding Discipline, with changes. All ayes, motion carried. The changes are as follows:

- a. Remove o. on page 2.
- b. Remove v. on page 3.
- c. Fix w. on page 3 by adding at end of sentence "subject to compliance with ADA."

Policy #119. Policy Regarding Creation of SOG/SOP Committee.

Motion by Raybuck and seconded by Little to accept Policy #119, Policy Regarding Creation of SOG/SOP Committee, as presented. All ayes, motion carried.

Policy #216. Policy Regarding Medical First Responders.

Motion by Raybuck and seconded by Little to accept Policy #216, Policy Regarding Medical First Responders, with changes. All ayes, motion carried. The changes are as follows:

II. Call Response Guidelines:

4. Responders may respond directly to the scene if you are MFR level or higher and if one or more of the following conditions are met:
 - a. Must pass the scene to get to fire apparatus; if scene is between incoming MFR and appropriate apparatus, MFR may stay at scene without proceeding to location of apparatus,
 - b. Ordered to scene by Incident Commander; or
 - c. BCFD Rescue vehicle has already responded, at scene or is on route.

Policy #224. Policy Regarding Fire Department Cost and Fees Recovery.

Motion by Van Nuck and seconded by Raybuck to accept Policy #224, Cost and Fees Recovery, as presented. All ayes, motion carried.

Ordinance #55. Emergency Services Cost Recovery.

Motion by Little and seconded by Raybuck to adopt Ordinance #44 Emergency Services Cost Recovery, with changes. Roll call vote with all ayes, motion carried.

The changes are as follows:

- a. Remove Section 02; Definitions
- b. Section 03; Violations and Penalties; now becomes Section 2: Violations and Penalties and rewritten as follows: Any person who fails to comply with this Ordinance and the payment of costs as determined above from time to time by the board, shall be deemed to be responsible for a municipal civil infraction as defined by Michigan Statute, punishable by a civil fine determined in accordance with the schedule: Ordinance #27.
- c. Section 04: is now 03
- d. Section 06; is now 04: Repeal. This sentence is rewritten as follows: The Ordinance #55 repeals those parts of Ordinance #34 of Beaver Creek Township and all parts that are in conflict with this Ordinance.
- e. Section 07; is now 05.

Ordinance #54. International Fire Code.

Motion by Raybuck and seconded by Little to adopt Ordinance #54, International Fire Code, as presented. Roll call vote with all ayes, motion carried.

3. Grayling Charter Township/Beaver Creek Township **Utilities Authority paperwork** for bonding.

a. Motion by Van Nuck and seconded by Little to approve the "RESOLUTION APPROVING FINANCING CONTRACTS AND AUTHORIZING PUBLICATION OF NOTICES OF INTENT" (BEAVER CREEK-GRAYLING TOWNSHIPS UTILITIES AUTHORITY), with roll call vote and all ayes, motion carried. This requires the clerk's signature.

b. Motion by Little and seconded by Van Nuck to approve the "BEAVER CREEK-GRAYLING TOWNSHIPS UTILITIES AUTHORITY WATER SUPPLY SYSTEM FINANCING CONTRACT", with roll call vote with all ayes, motion carried. This requires signatures of the Utilities Authority, Charter Township of Grayling and Beaver Creek Supervisor and Clerk.

c. Motion by Van Nuck and seconded by Raybuck to approve the "BEAVER CREEK-GRAYLING TOWNSHIPS UTILITIES AUTHORITY SANITARY SEWER SYSTEM FINANCING CONTACT", with roll call vote with all ayes, motion carried. This requires signatures of the Utilities Authority, Charter Township of Grayling and Beaver Creek Supervisor and Clerk.

d. EXHIBIT A NOTICE FOR WATER BONDS, "NOTICE OF INTENT TO EXECUTE TAX-SUPPORTED CONTRACT AND RIGHT TO PETITION FOR REFERENDUM THEREON" and EXHIBIT B NOTICE FOR SEWER BONDS, "NOTICE OF INTENT TO EXECUTE TAX-SUPPORTED CONTRACT AND RIGHT TO PETITION FOR REFERENDUM THEREON", are signed by both clerks and the Grayling Charter Clerk will have them published in the Crawford County Avalanche.

Copies of all above Utilities Authority paperwork were given to Deputy Supervisor Stephan from Grayling Charter Township.

4. Attorney Meihn addressed whether we should allow burials in **Pere Cheney Cemetery**. Michigan State is still deciding if they can assist in determining where old burials are located. We do believe that there may be some group burials in the cemetery. No action taken at this time.

5. Attorney addressed what is happening with **T. Johnson cleanup**. It is being worked on and we will address it at our next meeting.

PLANNING/ZONING:

The zoning administrator stated that he has issued 29 permits compared to 32 last year. The zoning administrator has attended several meetings and several zoning issues are being worked on.

Meisner stated that the new planning commission board has concerns and no motions or decisions were made at their November meeting. Trustee Little questioned if 14.06 had been addressed and Meisner stated he had sent to the attorney as several areas were vague. Little stated that the attorney had already approved it.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

All taken care of under "Attorney".

UNFINISHED BUSINESS:

1. The Pere Cheney Cemetery stone is being prepared by St. Helen Monument at no cost to the township. It will be set in the spring. We also received a \$500 donation from the Lyons to go towards restoration.

2. Motion by Van Nuck and seconded by Raybuck to change our "Wage Scale for 2017-2018" where currently \$9.00 per hour to \$9.25 per hour, effective 1/1/2018, to comply with LARA wage increase of minimum wage amount to \$9.25 per hour. Roll call vote with all ayes, motion carried.

NEW BUSINESS:

1. Motion by Raybuck and seconded by Meisner to accept the Retainer Agreement from Attorney Greg Meihn and Foley Mansfield. Roll call vote with all ayes, motion carried.

2. Motion by Raybuck and seconded by Little to pay for a new computer already installed in the clerk's office. Roll call vote: Ayes, Little, Meisner, Raybuck and Hartman, nay: Van Nuck. Motion carried.

3. Motion by Van Nuck and seconded by Raybuck to have the clerk attend a MTA class in Frankenmuth on November 29, 2017. Roll call vote with all ayes, motion carried.

4. Deadline for the Winter Newsletter is 11/17/17.

5. Motion by Raybuck and seconded by Van Nuck to appoint Doug Yanniello to the planning commission. All ayes, motion carried.

6. Motion by Hartman and seconded by Little to hire Neil Dopp as a probationary "Paid on Call" fire fighter, effective 11-15-2017. All ayes, motion carried.

7. Motion by Van Nuck and seconded by Meisner to amend the fire department budget as presented. Roll call vote with all ayes, motion carried. Changes are as follows:

206336702.000 -Wages	\$2,000	+ 206336740.000 Supplies, Fire
206336713.000 -Retirement	\$1,000	+206336826.000 Legal Services
206336741.000 -Truck Fuel	\$ 300	+206336931.000 Repair Bldg.
206336801.000 -Professional Service	\$ 500	+206336730.000 Supplies-Office
206336920.000 -Electric	\$ 500	+206336931.000 Repair Building
206336956.000 -Miscellaneous	\$ 310	+206336931.000 Repair Building

8. Motion by Raybuck and seconded by Little to allow the supervisor to spread the special assessments on the winter tax roll. All ayes, motion carried.

9. Motion by Van Nuck and seconded by Meisner to hold a Public Hearing on an IFT request from Weyerhaeuser NR during our next regular meeting on December 12, 2017 @ 10:30 PM. All ayes, motion carried.

10. Motion by Little and seconded by Raybuck to pay the accounts payable in the amount of \$19,531.79, checks #31686 through #31721. Roll call vote with all ayes, motion carried.

PUBLIC COMMENTS:

Comment that if it is possible for MSU to check one grave area, the cost for them to do that can be covered. The board feels that when a decision is made, it will be that all or no one can be buried in the cemetery.

Meeting adjourned at 11:45 am.

Sharon K. Hartman, Clerk