

**BEAVER CREEK TOWNSHIP  
DECEMBER 10, 2019**

The Beaver Creek Township Board held its regular meeting on December 10, 2019, at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck was on the phone. Little took her seat at 10:02 am and Raybuck joined the meeting at 10:20 am.

**AGENDA:**

Motion by Van Nuck and seconded by Meisner to make two changes to Agenda, #1 move Meeting Minutes to New Business #6, and #2 add Financial Report to #4 under New Business. Ayes: Van Nuck, Hartman, Meisner. Absent: Little and Raybuck. Motion carried.

Motion by Van Nuck and seconded by Meisner to approve the Agenda, with changes. Ayes: Van Nuck, Hartman, Meisner, Little. Absent: Raybuck. Motion carried.

Consent Agenda is as follows:

- Beaver Creek Township/Grayling Charter Township Utilities Authority
- HLUA
- BOR Classes
- Departmental Issues
- Correspondence
- Planning Commission
- Holiday Closing Dates 2020

**UNFINISHED BUSINESS:**

1. The supervisor gave a report on the marijuana meetings held with residents. The supervisor suggests that we continue to stay as we currently are, in an opt-out position, as she cannot see where there is any benefit to residents to opt-in. We will look at it again in the future. Motion by Van Nuck and seconded by Little to opt out of any marijuana use ordinances and revisit it annually. Roll call vote: ayes, Meisner, Van Nuck, Little and Hartman. Absent: Raybuck. Motion carried.
2. Motion by Van Nuck and seconded by Little to approve Policy #235, "Emergency Evacuations of Township" for the township. Roll call vote, ayes: Van Nuck, Meisner, Little and Hartman, absent: Raybuck. Motion carried.

**NEW BUSINESS:**

1. Motion by Little and seconded by Van Nuck to approve two Budget Amendments:
  - a. Move 206-000-677.001 into the 206-000-677.000 account so that the account ending in 001 can be inactivated.
  - b. Move 101-000-607.000 zoning services into the 101-000-602.000 zoning revenue budget so zoning services can be eventually inactivated.

Roll call vote, ayes: Van Nuck, Meisner, Little, Hartman, absent: Raybuck. Motion carried.

2. Motion by Hartman and seconded by Little to allow the supervisor to negotiate the summer tax collection. Four ayes, absent: Raybuck. Motion carried.
3. Discussion regarding "Policy for Personnel Holiday, Vacation, Personal Days & Breaks". The new BS&A Program is set up to allow vacation and personal days to be taken through the anniversary of the employee eligibility date, not yearend. The clerk is asking the board to change the policy to reflect how the program is set up.

Also, for firefighters, currently, a holiday is paid 8 hours but should reflect 12 hours as that is a fire department shift.

Other suggestions: having carryover of days left at the end of the year or if no carryover on vacation or personal days, how the fire chief would budget for unused days, and suggested

that at the end of two years, you must cash out unused hours. This will be added to next months agenda.

4. Motion by Hartman and seconded by Van Nuck to approve the accounts payable in the amount of \$10,458.72 and two payrolls for \$11,704.10 and \$12,011.45. Roll call vote with all five ayes, motion carried. The supervisor asked the treasurer to please email board members of his financial report asap.
5. Motion by Van Nuck and seconded by Little to have the Policy Committee write a policy regarding animals for all employees, renters and visitors, only allowing service animals. All ayes, motion carried.
6. Motion by Van Nuck and seconded by Little to approve the minutes with two changes: New Business #3, add word "Resolution" and under Reports #4 add "replace all of sink". All ayes, motion carried.

**REPORTS:**

1. Fire Department: Full report attached. The team will be going to Lovells today for the funeral of the assistant fire chief. Georgia Pacific is giving the fire department \$5,000 this year instead of \$1,500.
2. DPW: Buggs is sick. Supervisor has had complaints on sticker placement.
3. Zoning: Tatro stated that three letters had been sent out regarding no permit being obtained for completed carports, but due to no reply, he will write violation letters. Motion by Meisner and seconded by Van Nuck to accept the new rates regarding residential and commercial zoning permit application fees suggested by Zoning Administrator Tatro and approved by the planning commission. Roll call vote with all ayes, motion carried. They are as follows:
  - a. Residential:
    - i. Any and all residential property improvements less than 200 sq. ft: \$25.00 for a Land Use Zoning Application Fee.
    - ii. Any and all residential property improvements equal to or greater than 200 sq. ft \$50.00 for a Land Use Zoning Application Fee.
  - b. Commercial:
    - i. Any and all commercial property improvements and new construction: The Land Use Zoning Application Fee is \$100.00.
4. Board members:
  - a. Treasurer is working on taxes.
  - b. Clerk asked who is keeping track of the Energy Reduction Coalition charges and if they are making a difference in our electric bills?
  - c. Trustee Little thanked the fire chief for all his hard work at the fire department.
  - d. Trustee Raybuck appreciates the fire chiefs work also. Raybuck also wanted to know about the cyber security work that was supposed to be done by IT Right.
  - e. Supervisor has been sick

**COMMENTS PUBLIC:**

1. Road Commissioner Gary Summers suggested that a letter of appreciation be written to the Crawford County Road Commission and thank them for paving South Grayling Road.

Meeting adjourned at 11:37 am.

Sharon K Hartman, Clerk

