

**Beaver Creek Township
Regular Meeting April 11, 2017**

The regular meeting of the Beaver Creek Township Board was called to order by supervisor on Tuesday, April 11, 2017 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck.

Motion by Little and seconded by Meisner to accept the agenda and add #10 Fire Truck under New Business. All ayes, motion carried.

MINUTES:

Motion by Little and seconded by Van Nuck to approve the March 14, 2017 minutes with one correction #5 New Business, change mew to new. All ayes, motion carried.

Motion by Little and seconded by Meisner to approve the minutes to the March 23, 2017 meeting with one correction to 7th paragraph adding: "Motion by Van Nuck and seconded by Raybuck to accept the two contracts for fire fighters Murray and Daily. All ayes, motion carried. "All ayes, motion carried.

Motion by Van Nuck and seconded by Meisner to approve the minutes to the March 30, 2017 Election Commission Meeting. Members of the election commission voted, ayes: Van Nuck, Meisner and Hartman. Nays: 0. Motion carried.

FINANCIAL REPORT:

The financial report could not be accepted for the second month as it does not balance.

TREASURER:

Treasurer is working on balancing.

CLERK:

Roscommon School Election will be held May 2nd.

SUPERVISOR:

The supervisor has attended many meetings: CCEDP, Pipeline Safety Class, Board of Review, HLUA meetings and the Supervisor's Group meeting. She also has attended FEMA classes regarding the Instant Command System, which were recommended, not required.

H.L.U.A.:

Still working on agreement with the State Park.

FIRE DEPARTMENT:

The reports are attached.

Murray and Dailey are off probation and were given their helmets by the fire chief.

The fire chief has attended meetings, the SAFER Grant has not been awarded yet and the DNR has been asked for a brush truck with rental of \$1.00 per year. An inspection of the new building at Weyerhaeuser has been done.

DPW:

Requests to three builders went out in January regarding the building of a roof over the ramp, but have not received anything back.

Buggs had the County grade the road and the scrap metal trailer will be back soon.

Discussed the possibility of limiting the bags that can be dropped off per day as some residents save their garbage during winter months and bring in a great many bags at one time in the spring.

This year's clean-up day will be Saturday June 17th, 8 AM – Noon.

PLANNING/ZONING:

Four permits have been issued totaling approximately \$215,000. Receiving calls on blight and two warnings have been handed out.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

Everything is moving along.

CORRESPONDENCE:

Michigan Par Plan
Annual Rural Elected Officials Meeting
Hazardous Waste Collection at the county on June 17th
DEQ Wetlands Permit for the Iron Belle Trail

OLD BUSINESS:

1. Discussion regarding the fire department roof that is leaking. We have received a forensic engineering report sent to us from our risk carrier HCC. We have also received a registered letter from Sharon Tricoli, Claims Adjustor, stating that they will not pay for claims regarding the roof. Crawford County Joe Duran Building Inspector stated that he had never done a final inspection as he was not called when project was finished. Motion by Raybuck and seconded by Van Nuck that Steve Nelson be removed from the zoning board and zoning board of appeals because to remain on those boards implies confidence in his ethics and business practices relating to the investigation which found the cause of the roofing problems were inadequate materials and construction techniques used on the fire department roof. Ayes: Van Nuck, Raybuck, Meisner, Little. Nay: Hartman. Motion carried. The supervisor will send a letter of notification.
2. Discussion regarding the Master Plan, which will go back to the planning commission for review.

NEW BUSINESS:

1. Motion by Hartman and seconded by Little to approve the Resolution for the purchase of a new voting system from Dominion Voting. Roll call vote with all ayes, motion carried.

WHEREAS, the Beaver Creek Township Board wishes to apply to the Secretary of State of a grant to purchase a new voting system from Dominion Voting, which includes precinct tabulators, Absent Voter County Board tabulators, accessible vote devices for use by individuals with disabilities and related Election Management System software.

WHEREAS, full funding of the new voting system will be provided by the State and will include a combination of Federal Help America Vote Act and State appropriated funds. Local funding obligations, if any, are detailed in the attached Dominion quote.

WHEREAS, Beaver Creek Township plans to begin implementation of the new voting system in 2017.

WHEREAS, the deadline for submitting the required State Grant Application is April 14th, 2017 for "First Use" in November 2017.

NOW THEREFORE, BE IT RESOLVED that the Beaver Creek Township Clerk is authorized to submit this Grant Application on behalf of Beaver Creek Township, Crawford County on April 11, 2017.

2. Discussion regarding the S.T.I.N.G. contribution for the next fiscal year. Request was made to have a report for the current fiscal year.
3. Motion by Little and seconded by Van Nuck to allow the clerk to spend up to \$300 on shelving for the clerk's office. Roll call vote with all ayes, motion carried.
4. Motion by Van Nuck and seconded by Hartman to pass the Special Assessment Resolution No. 1 (Sanitary Sewer System) with change to sentence Page 2 #1. " C2AE, Inc., the Township's engineer" if it should read the" Utility Authority engineer", to be determined by the attorney. Roll call vote with all ayes, motion carried. This Resolution tentatively declares township's intent to proceed with the public improvements to acquire and construct a sanitary sewer system by the Grayling Charter Township/Beaver Creek Township Utilities Authority.

5. Motion by Van Nuck and seconded by Little to pass the Special Assessment Resolution No. 1 (Water Supply System) with change to sentence Page 2 #1. "C2AE, Inc., the Township's engineer" if it should read the "Utility Authority engineer", to be determined by the attorney. Roll call vote with all ayes, motion carried. This Resolution tentatively declares township's intent to proceed with the public improvements to acquire and construct a water supply system by the Grayling Charter Township/Beaver Creek Township Utilities Authority.

6. Explanation of check in AP to Bill Morrow for reimbursement of healthcare costs he has paid himself since June 2013. According to Ordinance #39, employees need to be reimbursed for the cost, less 20%, if they pay for healthcare themselves.

7. Motion by Little and seconded by Van Nuck to allow the zoning administrator to waive a permit fee for poverty if he feels it is necessary, pertaining to a possible permit request on W. 5 Mile Road. Roll call vote with all ayes, motion carried.

8. The township assessing position will be open July 1, 2017. The supervisor will post the position with deadline May 15, 2017, to send applications to the township.

9. Motion by Little and seconded by Raybuck to make the following changes to our Employee Handbook, requested by the fire chief, with effective date of April 22, 2017. Roll call vote with all ayes, motion carried. The changes are as follows:

A. Page 17: Second paragraph under WORK HOURS shall have "9:00am until 5:00 pm Fire Department Office" removed.

B. Pages 19 and 20: Remove last paragraph on page 19 and put the following in its place: Fire Department overtime is issued if a fire fighter employee works over 106 hours in a 14 day work cycle. *Fair Labor Standards Act (F.L.S.A.) pertaining to Fire fighters allows for 212 hours of work in a 28 day cycle or 106 in a 14 day cycle before overtime is paid.* Any and all emergency runs will be a one-hour minimum; after the first full hour, additional time will be paid at 1.5 times their flat rate in 15 minute increments. No emergency runs will be paid to fire fighters while on assigned shift. Extra shift duty pay will be paid at a flat rate determined by the fire chief. Runs will be paid to full time and paid on call fire fighters while on extra shift duties.

On page 17 also correct hours that the township offices are open.

10. Fire chief presented case for purchase of a used fire truck he was made aware of by CSI. As the pumps are leaking on our current fire trucks, and repairs will be expensive, he has suggested the purchase of a fire truck from Kawkawlin Fire Department and to seek financing for approximately 6 years to purchase said truck. The fire chief will make an offer of \$45,000, not to exceed \$50,000 for the purchase of the truck.

Motion by Raybuck and seconded by Little to go forward with the intent to purchase the 1998 fire truck from the Kawkawlin Fire Department. Roll call vote with all ayes, motion carried.

11. Motion by Little and seconded by Van Nuck to pay the accounts payable in the amount of \$82,637.02, checks #31280 through #31324. Roll call vote with all ayes, motion carried.

No Public Comments.

Motion to adjourn meeting by Van Nuck and seconded by Hartman at 12:15 PM.

Sharon K. Hartman, Clerk

**Beaver Creek Township
Special Meeting April 13, 2017**

The Beaver Creek Township Board held a special meeting on Thursday, April 13, 2017 at 4:00 pm. Board members present: Van Nuck, Hartman, Meisner, Raybuck, by phone. Little arrived at 4:05 pm.

(by phone) added by correction to minutes on May 9, 2017 to above paragraph. SH

The purpose of the meeting was to work on the 2017-2018 budget, address the HLUA regarding the hookup to the State Park, if necessary, and hold a hearing on removal of planning commission and zoning board of review member Steve Nelson.

Agenda:

Motion by Hartman and seconded by Meisner to approve the agenda as is. Four ayes, absent: Little. Motion carried.

Little arrived at 4:05 pm.

HLUA:

There was no action necessary on the HLUA decision to send the Lyon Township Resolution to the State of Michigan regarding the North State Park hookup.

Cancellation of Hearing and Amending of Motion:

Motion by Raybuck and seconded by Van Nuck to correct the motion made at our regular meeting on April 11th and passed by the board regarding Steve Nelson's seat on the planning commission and the zoning board of appeals. This motion was only a recommendation, subject to a hearing to be held on Wednesday, April 19, 2017, at 5:00 pm. Roll call vote with all ayes, motion carried.

Work Session on the New Budget:

1. Take \$200 charge from the County for road signs out of Metro.
2. Street lights out of Metro Fund, they already are.
3. STING reported one action by STING in Beaver Creek in the last year of one medical marijuana grow with too many plants. The county had 7 actions.
4. Healthcare Ordinance is being worked on. The new ordinance will be simple:
 - a. healthcare-1 person policy with 20% copay
 - b. medicare leave the same
 - c. opt-out:
 - i. no reimbursement for another policy, ours or opt-out amount
 - ii. Pay \$200 per month to those who opt-out
5. PH for one person policy effective August 2017, \$8,578.08 per year – 20%=\$6,862.46 per year per insured.
6. Check Buggs average of hours worked per week.
7. Fix DPW contract wage line.
8. Suggested by Little to plant trees along road to transfer site to help with wind/winter.
9. Bring PR figures to board meetings for approval.
10. Hold quarterly combined board meeting with regular board and planning commission board.
11. 101-000-446.000 figures need to be fixed.
12. Wage changes: Sr. Maintenance Labor and Sr. Transfer Site: \$13.50 per hour, maintenance labor and cleaning person \$10.00 per hour, DPW Director to \$125.00 per month.

No public comments.

Meeting adjourned at 6:20 pm.

Sharon K. Hartman, Clerk

Beaver Creek Township
Special Meeting April 19, 2017

The Beaver Creek Township Board held a special meeting on Wednesday, April 19, 2017 at 5:00 pm. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck by phone. The attorney was also on the phone. Also present was Deputy Shawn Schnoor. *(Added last sentence to this paragraph, per May 9, 2017 meeting. SH)*

The purpose of the special meeting was to hold a Hearing on recommendation for removal of Steve Nelson from the planning commission and zoning board of appeals. Also to renew the Priority Health Plan for the next fiscal year.

Hearing:

The attorney asked Mr. Nelson if he would like an open or closed meeting and he stated that he would like the meeting to be open.

The supervisor stated that the recommendation for removal related to three items:

1. Forensic engineering report on the fire department roof.
2. Insurance risk carrier report with findings, "problems were inadequate materials and construction techniques" used on fire department roof.
3. Crawford County Building Inspectors report stating codes #1503.1, 1503.2, 1503.3, 1504, 1504.3.2 need correction ASAP to avoid further water damage.

Mr. Nelson stated the following:

1. He had not told the supervisor to call the insurance carrier as she stated.
2. He had received no phone messages.
3. There are lies in the paperwork.
4. The roof was done 17 months before the call; there is no warranty in the contract.
5. He received no messages, no emails.
6. Duran did final inspection with a smiley face by his signature and fire chief Weatherly stated that it should be in the building file.
7. Not read engineering report, but ice could have damaged something.
8. I disagree with risk carrier report. There is a lack of ventilation in the roof and I disagree how the water entered.
9. Disagree with Duran's report. The township pulled the permit so they had to ask for the Final inspection and fire chief Weatherly said it should be in file.
10. Did have a phone conversation with the supervisor on February 10th.
11. I checked our Verizon bills and there are no calls from the township number.
(Corrected spelling of "Verizon" per meeting May 9, 2017. SH)
12. In closing, I am a lifetime member of this township and an honest person.
(Corrected this number to 12 instead of 11, per meeting May 9, 2017. SH)

Raybuck asked for verification of email address that the supervisor used to Mr. Nelson on March 10, 2017, and it was correct. *(Added "March 10, 2017" to sentence, per meeting May 9, 2017. SH)*

Motion by Little and seconded by Van Nuck to close the hearing. Ayes: 5. Motion carried.

Motion by Van Nuck and seconded by Raybuck to remove Steve Nelson from both boards.

Attorney stated that this is a matter of trust; can Nelson do his duties on these two boards?

Raybuck stated that the board needs to consider the letter from the insurance company and engineering report, as township has an issue with the job he has performed.

Roll call vote: Ayes: Van Nuck, Raybuck. Nays: Meisner, Little, Hartman. Motion fails.

Renewal of Priority Health Plan:

Motion by Little and seconded by Van Nuck to renew the healthcare proposal from Priority Health, effective August 2017. Roll call vote with all ayes, motion carried.

Comments from the Audience:

1. Helvie stated that he does not want to pay for a new roof. Change meetings back to 7:00 pm. Helvie also told Little to "shut up". *(Added second sentence, per meeting May 9, 2017. SH)*
2. Mann questioned meeting time and told Trustee Little to "shut up". *(Corrected sentence to say: Mann questioned meeting time and told Trustee Little, "I wasn't talking to you.")*
3. Summers stated that Nelson is a reputable builder and if there is a problem with the roof, he is sure it will be fixed.

Motion by Little and seconded by Hartman to adjourn meeting at 5:40 pm.

Sharon K. Hartman, Clerk