

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING JUNE 7, 2019**

The Beaver Creek Township Board held a special meeting on Friday, June 7, 2019 at 10:05 am. Those board members present: Van Nuck, Hartman, Meisner, and Little was on the phone. Absent: Raybuck. Attorney Meihn was also present.

The purpose of the meeting was to deal with an employee issue.

Motion by Meisner and seconded by Van Nuck to approve the agenda as presented. Four ayes, one absent. Motion carried.

Motion by Van Nuck and seconded by Meisner to accept a Letter of Resignation from Zoning Administrator Don Johnson, effective 7/11/2019. Roll call vote with four ayes, one absent, motion carried.

Motion by Van Nuck and seconded by Meisner to have the zoning administrator complete the following duties: list what needs to be done and report to the board, clean up pending paperwork, cease blight enforcement, and assist in the training of a new zoning administrator. Roll call vote with four ayes, one absent, motion carried.

Motion by Van Nuck and seconded by Hartman to recognize Don Johnson, Zoning Administrator, for his dedication to the job, for all his hard work for the last six years, attendance of educational classes and always striving to do a good job as zoning administrator! Don, you will be missed. Good luck to both you and Judy. Roll call vote with four ayes, one absent, motion carried.

Motion by Van Nuck and seconded by Meisner to adjourn the meeting at 10:15 am.

Sharon K Hartman, Clerk

**BEAVER CREEK TOWNSHIP
REGULAR MEETING JUNE 11, 2019**

The Beaver Creek Township Board held a regular meeting on Tuesday, June 11, 2019 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck.

Motion by Meisner and seconded by Van Nuck to approve the agenda as presented. All ayes, motion carried.

MINUTES:

1. Motion by Van Nuck and seconded by Hartman to approve the minutes from the May 3, 2019 meeting with one correction, #15 change #101265701000 to #101101976000. All ayes, motion carried.
2. Motion by Raybuck and seconded by Little to approve the May 14, 2019 minutes as presented. All ayes, motion carried.
3. Motion by Little and seconded by Van Nuck to approve the May 15, 2019 minutes as presented. All ayes, motion carried.
4. Motion by Raybuck and seconded by Van Nuck to approve the May 22, 2019 minutes with one correction: Last sentence under C. "Quote states deduct \$150.00 if all work done at one time." should to under B. and be the last sentence in that paragraph. All ayes, motion carried.
5. Motion by Van Nuck and seconded by Little to approve the June 7, 2019 minutes as presented. All ayes, motion carried.

FINANCIAL REPORT:

Supervisor accepts the financial report for auditor review. There are still several errors that are being worked on.

ATTORNEY REPORT:

The attorney will update the board on several issues on Friday: Best practices, employment issues and the delivery of the drone, plus seeking a replacement for the zoning administrator.

SUPERVISOR REPORT:

The shed for the transfer site is being delivered on Monday, June 17th.

On June 17th, the Crawford County Road Commission, will be shutting down S Grayling Road for two weeks, rerouting traffic on Fletcher, Oak Rd., Dort Rd. The supervisor will check on the dry hydrant that the fire department has at Beaver Creek where the culver is being replaced under the roadway.

Cleanup day had over 200 sticker numbers used and 5 trucks from Waste Management were filled. This was equal to 122 compacted yards of waste.

The Hazardous Cleanup Day is at the court house parking lot Saturday June 15th, from 9 am to 2 pm.

Raybuck pointed out that after a meeting with the Energy Reduction Coalition, that we are eligible to earn a 1% fee if anyone signs up with the Coalition due to our influence. She wanted to make it clear that it could be beneficial to the township and not an individual, if this happens.

TREASURERS REPORT:

(\$500.00 correction made at July 2019 meeting, sh)

So far, \$1,500 has been recouped from the charges by Chemical Bank for issuing the township a loan to purchase a fire truck.

HIGGINS LAKE UTILITIES AUTHORITY:

There will be a public hearing, June 15th at 1:00 pm regarding raising the quarterly rates for future repairs need by the authority.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

The supervisor is working on getting rent payments. All necessary paperwork has been turned into the State.

FIRE DEPARTMENT:

The Grayling Fire Department has its own staffing, 24 hours per day for four months, through August. Therefore, Beaver Creek is no longer providing as much mutual aid as they previously did.

Lokuta is still working on the tower issue.

The fire department have done 35 fire wise inspections.

Weyerhaeuser and GP will be having a lot of "Confined Space Standby" during the summer, which takes two of our fire fighters, for 6-8 hours. There are different levels of confined space and we are "rescue" level.

The fire chief is working on several grants from the DNR, FM Global (Weyerhaeuser), GP, and AFG.

A full report is attached.

BUDGET HEARINGS @ 10:50 am:

Motion by Van Nuck and seconded by Raybuck to close the regular meeting and go into the budget hearing regarding the township budget for the next fiscal year. The hearing was held with no comments from the audience. Motion to close the public hearing by Van Nuck and seconded by Meisner. All ayes, motion carried.

Motion by Van Nuck and seconded by Meisner to open the public hearing on the transfer site budget. No public comments. Motion to close the public hearing by Van Nuck and seconded by Little. All ayes, motion carried.

Motion by Van Nuck and seconded by Little to open the public hearing on the fire department budget. The fire chief explained that is basically the same budget as last year with a few changes. The tax rate will stay the same. Motion to close the public hearing by Van Nuck and seconded by Little. All ayes, motion carried.

DPW REPORT:

Buggs reported that the Ariens lawnmower is broke. The new sand for the playground took 40 yards to fill in around the play area. The material for the community center deck replacement is here, but it was not figured correctly with wrong size boards.

The supervisor requested that all sticker numbers be written down for everyone using the transfer site so if there is a problem, we have a record.

PLANNING REPORT:

The treasurer reported that we have two new board members and that NEMCOG will need to speed things up regarding the zoning rewrite.

ZONING REPORT:

The zoning administrator has resigned effective July 11, 2019. We thank Don for all his hard work and organization of the zoning office. Fifteen permits have been issued so far this year, two less than last year at this time.

CORRESPONDENCE:

Sheriffs yearly report.

OLD BUSINESS:

Discussed **outside light** to light up township sign by road. Quote is \$3,900 to install pole and light at road. The Energy Coalition suggested a light attached to the corner of the office building. Can Metro Funds pay for any of this?

Community center **porch replacement** discussion. Motion by Raybuck and seconded by Little to allow volunteers from the township and others to build deck for the community center with Meisner supervising. Roll call vote with ayes: Van Nuck, Raybuck, Little, Hartman. Nay: Meisner. Motion carried.

NEW BUSINESS:

Motion by Van Nuck and seconded by Little to approve the township **general budget for 2019-2020**. Roll call vote with all ayes, motion carried.

Motion by Little and seconded by Raybuck to approve the **transfer site budget for 2019-2020**. Roll call vote with all ayes, motion carried.

Motion by Little and seconded by Van Nuck to approve the **fire department budget for 2019-2020**. Roll call vote with all ayes, motion carried.

Motion by Van Nuck and seconded by Meisner to allow the supervisor to attend the **Supervisor Convention**, July 11 and 12. Roll call vote with all ayes, motion carried.

Motion by Hartman and seconded by Little to allow the clerk and deputy clerk to attend one day of the **Clerks Convention**, July 18. Roll call vote with all ayes, motion carried.

Motion by Little and seconded by Van Nuck to pass the "**Wage Scale/Meeting Dates**" as presented for the 2019-2020 fiscal year. Roll call vote with all ayes, motion carried.

Motion by Van Nuck and seconded by Raybuck to rescind the motion of May 22, 2019, A. regarding BS&A software. All ayes, motion carried. Motion by Van Nuck and seconded by Raybuck to pay for the BS&A software in the amount of \$29,220.00, in this fiscal year by moving \$10,000 from unallocated into software and writing **three checks**, #1, \$10,440.00, #2., \$11,980.00, #3. \$6,800.00. Roll call vote with all ayes, motion carried.

Motion by Little and seconded by Van Nuck to approve **Resolution Amending 2018-2019 Budget June 11, 2019**. Roll call vote with all ayes, motion carried.

Motion by Van Nuck and seconded by Raybuck to approve the **Workman's Comp Insurance Policy** for the next fiscal year, in the amount of \$13,109.00. Roll call vote with all ayes, motion carried.

Motion by Van Nuck and seconded by Little to allow Raybuck to purchase two new **microwaves**, one for the community center and one for the hall kitchen, not to exceed \$300.00. Roll call vote with all ayes, motion carried.

Raybuck presented a new policy "**Use of Township Property by Employees**" for our input.

Motion by Meisner and seconded by Van Nuck to pay the **Accounts Payable** in the amount of \$62,546.23, checks #32721 through #32770. Roll call vote with all ayes, motion carried.

(adjourned at 12:30 pm, corrected at July 2019 meeting, sh)

Motion by Van Nuck and seconded by Meisner to adjourn the meeting at noon.

Sharon K Hartman, Clerk

BEAVER CREEK TOWNSHIP
SPECIAL MEETING JUNE 17, 2019

The Beaver Creek Township Board held a special meeting on Monday, June 17, 2019 at 10:00 am.
Present: Hartman, Meisner, Raybuck. Absent: Little. Van Nuck arrived at 10:07 am.

The purpose of the meeting was to hire a fire fighter.

Motion by Raybuck and seconded by Van Nuck to add to the fire department wage scale: Special Qualifications, up to \$13.46 per hour. Roll call vote with 4 ayes, one absent. Motion carried.

Motion by Van Nuck and seconded by Raybuck to hire Jon Williamson as a part time fire fighter at \$13.46 per hour, effective June 17, 2019. Ayes: 4, one absent, motion carried.

Motion to adjourn at 10:15 am.

Sharon K Hartman, Clerk