

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING MAY 3, 2019**

The Beaver Creek Township Board held a special meeting on Friday, May 3, 2019 at 4:00 pm. Members present: Van Nuck, Meisner, Hartman, Raybuck and Little arrived at 4:10 pm.

The purpose of the meeting was to hold a work session on the transfer site, work on budget and pass a Resolution to Amend the Budget for the current fiscal year.

1. Transfer site Accounting: several special assessment figures were updated on what was charged on the winter tax bill, leaving an excess of \$32,044.04. Eight thousand has been committed to having the road paved going into the transfer site, leaving a balance of \$24,044.04.

2. Discussed:

1. Changing the special assessment on the transfer site to include all properties, not just improved properties,
2. Issuing new transfer site stickers in colors,
3. Charging \$5.00 for additional sticker,
4. Keeping a roll off dumpster at transfer site in summer, supervisor will get additional details of cost,
5. New signage with directions on gate, supervisor will bring proposal,

3. Motion by Raybuck and seconded by Hartman to have a 10 bag limit per day, bag size not to exceed 32 gallon with household waste only and will take effect July 1, 2019. Roll call vote with ayes: Van Nuck, Hartman, Raybuck, Meisner, nay: Little. Motion carried.

4. Motion by Van Nuck and seconded by Raybuck to hold a cleanup day on Saturday, June 8th, or second choice Saturday, June 22nd. All ayes, motion carried.

5. Motion by Van Nuck and seconded by Raybuck to purchase a Sundance Series Ranch Garage, 20' x 24', with paint, Ghost Writer siding with a dark gray shingle from Home Depot in the amount of \$11,750.00 plus with a concrete floor which the supervisor will get ~~prices~~ for. This garage will be used at the transfer site for recycling of certain items. Roll call vote with all ayes, motion carried.

6. Motion by Hartman and seconded by Little to pass the following Resolution amending 2018-2019 Budget:

RESOLUTION AMENDING 2018-2019 BUDGET

WHEREAS, a budget was adopted by the Board to govern the expenditures of anticipated receipts within the township for the 2018-2019 fiscal year,

WHEREAS, as a result of unanticipated changes in revenues and need expenditures, it is necessary to modify the aforesaid budget as follows,

NOW THEREFORE, BE IT RESOLVED THAT THE AFORESAID budget be modified as follows:

1.	101000683000	BCT/GCT UTILITIES AUTH	-	175,000.00
2.	101536924000	"	+	175,000.00
3.	101000680000	HLUA	-	30,716.66
4.	101536923000	"	+	30,716.66
5.	101101850000	CELL PHONES	+	1,000.00
6.	101101977000	COMPUTER/SOFTWARE	+	791.50
7.	101265701000	CLEANING WAGES	+	700.00
8.	101265702000	MAINTENANCE WAGES	+	2,000.00
9.	101215801000	DEPUTY CLERK	+	2,300.00
10.	101294384000	UNALLOCATED	-	6,791.50
11.	101405957000	M. PLAN/ZONING UPDATE	-	11,000.00
12.	101247960000	B OF R TRAINING	-	500.00
13.	101101976000	COMPUTER SOFTWARE	+	11,500.00
14.	101294384000	UNALLOCATED	-	10,000.00
15.	101265701000	COMPUTER SOFTWARE	+	10,000.00

Roll call vote with all ayes, motion carried.

Meeting adjourned at 5:50 pm.

Sharon K Hartman, Clerk

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING MAY 8, 2019**

The Beaver Creek Township held a special meeting on Wednesday, May 8, 2019 at 4:30 pm. Those present: Van Nuck, Hartman, Meisner, Raybuck and Little came at 4:35 pm.

The purpose of the meeting was to work on the budget for the next fiscal year.

Motion by Van Nuck and seconded by Meisner to approve the agenda as presented. Four ayes, no nays, one absent, motion carried.

Motion by Van Nuck and seconded by Hartman to raise the Election Workers wages from \$11 chair and \$10 worker to \$12 chair and \$11 worker. Roll call vote with all ayes, motion carried.

Discussed:

- IT Right service
- Replacement of microwaves in hall and community center
- Handrails
- Load of dirt for cemetery
- Figures for 3% raise overall (not boards or fire department)
- Repair of community center porches/front door
- Replacement of blinds
- Minimum wage
- Clerk check on sewer/HLUA budgeting amounts

Last budget workshop, Wednesday, May 15th at 4:30 special meeting.

Sharon K Hartman, Clerk

**BEAVER CREEK TOWNSHIP
REGULAR MEETING MAY 14, 2019**

The Beaver Creek Township Board held its regular meeting on Tuesday, May 14, 2019 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little and Raybuck. There were 6 guests.

Motion by Van Nuck and seconded by Little to accept the agenda as presented. All ayes, motion carried.

MINUTES:

1. Motion by Raybuck and seconded by Van Nuck to approve the minutes from the April 9, 2019 meeting as presented. All ayes, motion carried.
2. Motion by Raybuck and seconded by Meisner to approved the minutes from the April 12, 2019 meeting with two changes: page 2 under Fire Department Report, first paragraph, "camera" should have been "cameras", and bottom of page 2, under Departmental Issues, second sentence, "he" kicked should read Mr. Orr kicked. All ayes, motion carried.
3. Motion by Raybuck and seconded by Van Nuck to approve the minutes from the May 3, 2019 meeting with one change, under #5, misspelled word "pries" should have been "prices". All ayes, motion carried.
4. Motion by Van Nuck and seconded by Raybuck to approve the minutes from the May 8, 2019 meeting as presented. All ayes, motion carried.

FINANCIAL REPORT:

The supervisor accepts the report, subject to auditor approval.

ATTORNEY:

1. Motion by Van Nuck and seconded by Little to write a letter from our board to Attorney Meihn authorizing him to try and recover loaned funds from the Grayling Charter Township/Beaver Creek Township Utilities Authority. All ayes, motion carried.
2. The board will meet with Attorney Meihn on May 31, 2019 at 6:00 pm at Fred's.

TREASURER:

The township has recouped about half of the \$500 that Chemical Bank said they would reimburse us.

CLERK:

Deputy Donna Schnoor is having knee surgery now.

SUPERVISOR:

The supervisor is holding weekly meetings with Buggs to set up work schedules.

HLUA:

They will hold an annual meeting and public hearing regarding the increase to quarterly fees.

FIRE DEPARTMENT:

Lt. Bill Morrow was present and explained the off road rescue truck, which has been set up for grass and wildfires.

The Friends of Beaver Creek Fire Department are planning a garage sale for July 4, 5, and 6, and hope to make it a yearly event.

A full fire department report is attached.

DPW:

Getting ready for the garage/shed, cement work, and new signings showing a 10 bag per day limit are being worked on.

Motion by Van Nuck and seconded by Raybuck to clarify the 10 bag limit per day which refers to the days the transfer site is open and operating only, not seven days per week. All ayes, motion carried.

The supervisor is working with the Deputy Treasurer on new signage for the transfer site.

Buggs will be ordering new stickers that will go on the back of the rear view mirror in the vehicle.

A 40 yard dumpster, if placed at the transfer site for furniture, or to use for garbage extra bags, would cost \$320 per haul plus \$42.00 per ton. The last time it was pulled, the cost was \$435.00. This dumpster holds 1/4th of what the compactor holds. If done, there would be a charge per piece of what resident puts into the dumpster.

PLANNING/ZONING:

Cleanups are being worked on. The permit value so far this year is \$534,300.

The planning commission is working on the zoning update with the next meeting on June 4th at 7:00 pm. Mr. Wilske has resigned as he is moving. Motion by Van Nuck and seconded by Meisner to appoint Caley Nowlin to the planning commission, effective June 1, 2019. All ayes, motion carried.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

Motion by Van Nuck and seconded by Raybuck to send the authority an invoice for office rent in the amount of \$350 per month plus internet use at \$27 per month, effective July 1, 2018. Roll call vote with all ayes, motion carried.

DEPARTMENTAL ISSUES:

Raybuck asked if there is anything we can do about the condition of Skyline.

NEW BUSINESS:

1. Motion by Van Nuck and seconded by Little to hold a Public Hearing on the proposed budget on June 11, 2019, at 10:30 am during our regular meeting. All ayes, motion carried.

2. Motion by Raybuck and seconded by Little to sign the Crawford County "Waiver of Right to Purchase Foreclosed Property". All ayes, motion carried.

3. Motion by Van Nuck and seconded by Raybuck to stay with the Priority Health Insurance Policy, with 4.6% increase, effective August 2019. Clerk will check if out of state insurance is necessary. Roll call vote with all ayes, motion carried.

4. Motion by Little and seconded by Van Nuck to pay the accounts payable in the amount of \$27,650.61, checks #32672 thru #32708. Roll call vote with all ayes, motion carried.

Motion by Little and seconded by Van Nuck to adjourn the meeting at 11:15 am.

Sharon K. Hartman, Clerk



BEAVER CREEK FIRE DEPARTMENT

8972 S. Grayling Road, Grayling, Michigan 49738-8089

989.275.8548 * BCFD@beavercreektownship.com

Fire Chief Doug Bourgeois * dbourgeois@beavercreektownship.com



Dear Township Board,

5/9/2019

Here is the report for May, 2019, Township Board Meeting with the April 2019 statistical fire report attached. Please feel free to call me if you have any questions.

- In April 2019 BCFD firefighters were busy responding to 28 Requests for aid with 6 of the requests being mutual aid runs.
- Lt. Morrow and Firefighters built a Wildland Skid for the Grass Rig and put it in service.
- April training consisted of 25 hours of Fire Behavior, SLICERS, Apparatus review and certification training on Grass 751 and the 4 wheeler, and DNR wildland training with Mike Jenisse.
- Got the 4 wheeler and trail rescue sled fixed and put in service.
- We had 2 Confined Space Stand By in March for 16 total staff-hours.
- Probationary Firefighter Barb Kukulski passed her Firefighter and is now a certified Firefighter in the state of Michigan.
- BCFD and the township offices are still receiving Firewise requests. We are sitting on 40 that we will schedule once the weather breaks.
- 800 radio templates were sent to the state for approval. It should take six weeks to get it back and then three weeks to get the radios programmed. The cost to initiate each radio is \$250.00, with seven handheld and five truck radios the price will be \$3,000.00. We will also have programming costs which I do not have yet. I will ask the board next month to approve the cost associated with imitation and programming.
- E720 had an electrical issue with headlights that was repaired by CSI for \$356.71
- The two new employees have been added to the duty roster.
- BCFD in E-720 attended (and worked the funeral precession) for retired sheriff Kurt Wakefield in downtown Grayling.
- The new grass rig G-751 attended 3 wildland fires and a Mutual Aide wildland fire to South Branch and an assist to Lyon fire in its first week in service.

Thank you,
Fire Chief Doug Bourgeois

BEAVER CREEK TOWNSHIP FIRE DEPARTMENT

MAY MONTHLY REPORT (for April 2019)

Alarms This Month	28
Alarms This Year	98
Alarms last year @ this time	83
Total Alarms Last Year	336
Runs +/- of last year	15
Estimated Run Pasa	294

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$0.00	\$15,000.00
Amount Lost by Fire	\$0.00	\$0.00
Average Personnel Per Run	3.95	3

NFIRS TYPE

Fires	100's	2	7
Explosions	200's	0	1
Medical	300's	15	15
Hazard Condition	400's	1	5
Service Calls	500's	3	0
Good Intent Calls	600's	1	0
False Alarm , False Call	700's	0	0
Severe Weather	800's	0	0
Special Incident	900's	0	0
Mutual Aid - Given		2	10
Mutual Aid - Received		0	0
Total Runs		22	28
Building Investigations		0	0
Violations Issued		0	0
Violations Corrected		0	0
Outstanding Violations		0	0

Submitted by: Fire Chief Doug Bourgeois

4/2/2019