

BEAVER CREEK TOWNSHIP ELECTION COMMISSION
October 4, 2018

The Beaver Creek Township Election Commission held a special meeting on Thursday, October 4, 2018 at 3:55 pm. Members present: Hartman, Van Nuck, Meisner.

The purpose of the meeting was to appoint election workers and the certifying board for the November 6, 2018 General Election.

Motion by Meisner and seconded by Van Nuck to appoint, Lawless, Millikin, Schnoor, Welt, Moore and Keipert as workers for the November 6, 2018 General Election and appoint Lawless and Welt to the certifying board. All ayes, motion carried.

Meeting adjourned at 3:57 pm.

Sharon K. Hartman, Clerk

BEAVER CREEK TOWNSHIP
SPECIAL MEETING OCTOBER 4, 2018

The Beaver Creek Township Board held a special meeting on Thursday, October 4, 2018 @ 4:00 pm. Board members present: Van Nuck, Meisner, Little, Raybuck and Hartman. The attorney was on the phone.

*(Little arrived late)
per 10-9-18 mtg sh*

The purpose of the meeting was to hold a workshop and discuss several issues.

1. Discussion regarding the proposed Cemetery Ordinance.

Discussion was whether non-residents should be allowed to be buried in the Beaver Creek Township Cemetery. After discussion, the clerk will add it back into the ordinance that non-residents can be buried in the cemetery and will have both ordinances to present to the board on Tuesday. A copy needs to go to the attorney for his approval.

Raybuck questioned if Mi Law needs to be added for grave desecration.

2. DPW Job Description.

The supervisor stated that she thinks the job description for the Maintenance Person and Transfer Site Attendant overlaps the proposed Job Description for the Public Works Director.

The board consensus is that they can be passed at our next regular meeting.

3. Cleanup at 5374 W 6 Mile Road, Grayling.

The attorney will file the lawsuit.

Then the supervisor asked that the neighbor across the road be asked to clean up vehicles that are not running.

4. Discussion regarding the master plan.

*Rekowski add per mtg
10-9-18 sh*

The supervisor has been talking with Diane, Director at NEMCOG and requested that she come and meet with the board regarding all the mistakes still in the master plan. The supervisor will advise us when the meeting will take place.

5. South Grayling Road vacant land sale.

The township has an offer of \$10,000 for the property which has been for sale for two years. Consensus of the board to go ahead with the sale.

6. The supervisor stated that she will be bringing the Articles of Incorporation to the board for several changes regarding the HLUA.

7. Paving of the transfer site road is still on the list for this year, according to the supervisor.

8. Motion to adjourn at 4:50 pm.

Sharon K Hartman, Clerk

**Beaver Creek Township
Regular Meeting October 9, 2018**

The Beaver Creek Township Board held its regular meeting on Tuesday, October 9, 2018. Board members present: Van Nuck, Meisner, Raybuck, Hartman. Little was on the phone. Attorney Meihn was also on the phone during parts of the meeting.

Motion by Van Nuck and seconded by Meisner to approve the agenda as presented. All ayes, motion carried.

MINUTES:

1. Motion by Raybuck and seconded by Meisner to approve the September 11, 2018 meeting minutes. All ayes, motion carried.
2. Motion by Van Nuck and seconded by Meisner to approve the October 4, 2018 election commission meeting minutes. All ayes, motion carried.
3. Motion by Raybuck and seconded by Van Nuck to approve the October 4, 2018 special meeting minutes with two corrections: #4. Diane Rekowski, name correction. Also note that Trustee Little came into meeting late. All ayes, motion carried.

GUEST SPEAKERS:

1. Great Lakes Naturals discussed the cannabis industry and how their company operates. They are interested in coming into the township. If the ballot issue passes in November, it will still be a year before the State of Michigan has the rules in place. Cannabis companies pay the state a 3% excise tax of which the state keeps 75% and 25% comes back into the township. This group already has state approval.
2. Steve Schneill, a senior planner for NEMCOG questioned if the township wants to move forward on our Recreation Plan. The current rec plan ends in 2019 and has never been fully approved by the DNR. We can finish the existing plan, or do a new 5 year plan with a cost of approximately \$3,700. The board felt we should deal with the Master Plan and its problems before committing to the rec plan.

A meeting date was set for Thursday, October 25, 2018 at 11:00 am, to hold a special meeting with Diane Rekowski and Steve Schneill regarding the Master Plan. The board will first meet with Attorney Meihn at 10:30 am to discuss the matter.

FINANCIAL REPORT:

The report does not balance but is being worked on by treasurer. Supervisor accepts the financial report for audit review.

TREASURERS REPORT:

The treasurer introduced his new deputy Sheila Moore.

The treasurer is drafting a letter to Chemical Bank regarding all the problems with our banking.

10:45 am. Trustee Little, on the phone, left the meeting.

CLERKS REPORT:

We have absentee ballots for the November election. The yearly audit will be held Tuesday, October 23rd.

SUPERVISORS REPORT:

The storage room has been cleaned and painted with new shelving purchased.

Newsletter articles are due by October 31, 2018 to be included with the tax mailing.

The supervisor has attended a lot of meetings.

HIGGINS LAKE UTILITIES AUTHORITY:

The authority is working on by-law changes and the payment to board members has been reduced to \$25 per meeting.

11:05 am Attorney Meihn, on phone, left the meeting.

FIRE DEPARTMENT:

The fire chief reported that there has been a lot of confined space work at Weyerhaeuser and Georgia Pacific, as they have been at Weyerhaeuser twelve days in a row. There have been 39 runs during September. A full report is attached.

Motion by Van Nuck and seconded by Raybuck to approve a quote from IT Right in the amount of \$707.00 to update the internet system at the fire department. Roll call vote with four ayes, no nays, absent one. Motion carried.

Motion by Van Nuck and seconded by Meisner to move William Sbonek from probationary to "paid on call fire fighter" status. Four ayes, no nays, one absent. Motion carried.

Motion by Hartman and seconded by Van Nuck to hire Terry Lokuta as a "probationary fire fighter", effective October 9, 2018. Four ayes, no nays, one absent. Motion carried.

DPW:

The roof over the walkway to put your garbage into the dumpster has been completed.

PLANNING/ZONING:

The zoning administrator is working on 8 violations. A Verizon tower is being constructed at Wellington Park.

The Planning Commission is still working on the township Master Plan. The November 6th meeting is with NEMCOG and they will be working on the new zoning, with meeting starting at 6:00 pm.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

Everything is just about completed and the water turned on October 15th.

DEPARTMENTAL ISSUES:

None.

CORRESPONDENCE:

Notice of a Crawford County Road Commission and Transit Authority public hearing. The transfer site road is still scheduled for this year, per the supervisor.

OLD BUSINESS:

1. Motion by Raybuck and seconded by Meisner to pass the DPW **Job Description** plus adding an additional sentence under Essential Duties and Responsibilities: Attend monthly board meetings to give DPW report to the board and attend special meetings upon request. Roll call vote with four ayes, absent: Little, nays: none. Motion carried.

2. Motion by Van Nuck and seconded by Raybuck to accept the "**Cemetery Ordinance Amendment #57**" as presented, allowing non-resident burials. Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

3. **Recycling** for the township is still being looked into by the supervisor and we will put on April agenda allowing this winter to gather information and get bids.

4. Discussion regarding **security cameras** for the township hall. Motion by Meisner and seconded by Van Nuck to move \$4,500 from the Unallocated line in the budget to a new "Security" line item under Township Hall Bldg/Grounds. Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

The supervisor had two quotes for security from Rick Browning Surveillance Co. and from EPS, Inc. Motion by Van Nuck and seconded by Hartman to approve the Rick Browning Surveillance quote of \$4,214.50 for a township security system, leaving open for one more camera at \$275 in the hallway, if needed. Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

5. Discussion regarding our **sign at driveway entrance**. It is in very bad shape, and Sheila Moore agreed to work on a couple proposals. A year ago Raybuck went to both high school art departments requesting help with the design, but neither school responded. Solar lighting on the sign or adding a regular street light at the driveway was suggested.

NEW BUSINESS:

1. Motion by Meisner and seconded by Van Nuck to allow the supervisor to **paint the community center** hall with the help of Lobsinger and Deb Helsel, not to exceed \$1,000.00 for paint, labor and materials. Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

2. Motion by Van Nuck and seconded by Raybuck to accept a **snowplowing contract** with Kelly Lawn Service, for the same amounts as last year, effective 11/13/2018 through 11/13/2019. Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

3. **Changes to the Articles of Incorporation of Higgins Lake Utilities Authority**. Motion by Van Nuck and seconded by Hartman to make the following changes to the Articles of Incorporation:

1.) Page 4, third paragraph: The Authority Board annual organization meeting shall be held on the first Tuesday of July of each year at 10:00 o'clock am at the place of holding the meetings.

2.) Page 5, first full sentence, REMOVE all of sentence.

3.) Page 3, after first full paragraph, add: An alternate from each township will be appointed by their township board to fill in for their own township, when a board member cannot be present for a meeting. No alternate will be appointed for the fifth member of the board who is jointly appointed by the townships.

Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

4. Discussion regarding the **sale of assets**. Motion by Raybuck and seconded by Hartman to allow the supervisor sell or get rid of certain unused or old assets by garage sale; some of those are:

Inside brown tables

Old picnic tables

Canopy with crate

Bingo machine

Old push mowers

Etc.

Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

5. Discussion regarding the **sale of 10101 S. Grayling Road property owned by the township**. Motion by Van Nuck and seconded by Meisner to accept the offer to sell the property at 10101 S. Grayling Road for \$10,000.00. Roll call vote with ayes: Van Nuck, Meisner, Raybuck, Hartman. Absent: Little. Nays: none. Motion carried.

6. Motion by Van Nuck and seconded by Hartman to purchase **four white plastic tables** to replace old ones in community center room plus a **tarp for the transfer site**, not to exceed \$250.00. Roll call vote, ayes: four, absent: Little, nays: none. Motion carried.

7. Motion by Van Nuck and seconded by Raybuck to pay the **accounts payables** in the amount of \$13,196.88, #32292 thru #32327. Roll call vote with ayes: four, absent: Little, nays: none. Motion carried.

PUBLIC COMMENTS:

Supervisor suggested that we check on how much it would be to post a sign at the cemetery with rules on it. Sheila Moore will also check on that sign.

Terry Johnson questioned why he was not allowed to take anything from the metal trailer at the transfer site.

Motion by Hartman and seconded to adjourn the meeting at 12:23 pm. Meeting adjourned.

Sharon K Hartman, Clerk

**BEAVER CREEK TOWNSHIP
SPECIAL MEETING OCTOBER 25, 2018**

The Beaver Creek Township Board held a special meeting on Thursday, October 25, 2018 at 10:30 am. Board members present: Van Nuck, Meisner, Raybuck, Hartman. Little was on the phone. The attorney was also on the phone.

The purpose of the meeting was to discuss with Attorney Meihn at 10:30 am the proposed Master Plan and to discuss with NEMCOG their writing of our Master Plan and all the problems with it, at 11:00 am.

Attorney Meihn stated that the board needs to make sure we have a plan before talking to NEMCOG regarding membership dues and pricing.

Steve Schindell and Diane Rekowski from NEMCOG joined the meeting at 10:50 am.

The board went through the proposed Master Plan, discussing any correction brought to their attention, and correcting many pages. NEMCOG will make the changes and return it to the board as soon as possible.

11:40 am Little left the meeting.

The board discussed the membership invoice with NEMCOG, which they agreed to waive and the board needs to send them a proposal of what we would like taken off the Master Plan invoice for our inconvenience and doing our own editing.

The township will follow the plan to adopt the Recreation Plan as suggested by Schindell, and it will be good through 2019.

12:50 pm attorney left meeting.

Motion by Van Nuck and seconded by Raybuck to formally request NEMCOG to waive the \$958.00 membership fee, which covers October 1, 2018 through September 30, 2019, plus deduct \$1,500 from the Zoning Ordinance invoice charges by NEMCOG. (The check to NEMCOG for the Master Plan is already written, so we will simply deduct the \$1,500 from the Zoning Ordinance invoice as the check has NOT been written.) Roll call vote with four ayes, no nays, one absent. Motion carried. The supervisor will advise them of our decision.

Meeting adjourned at 1:15 pm.

Sharon Hartman, Clerk

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