

BEAVER CREEK TOWNSHIP ELECTION COMMISSION
July 10, 2018

The Beaver Creek Township Election Commission held a meeting on Tuesday, July 10, 2018 at 9:50 am.
Members present: Van Nuck, Meisner and Hartman.

The purpose of the meeting was to select election workers for the August 7, 2018 Primary Election.

Motion by Van Nuck and seconded by Meisner to appoint the following workers:

1. Marian Hilliker
2. Jim Lawless
3. John Welt
4. Donna Schnoor
5. Sheila Kraycs
6. Pat Millikin

Alternate: Fay Blastic

All ayes, motion carried.

Motion by Van Nuck and seconded by Meisner to appoint the following to the Receiving Board:

1. Jim Lawless
2. Pat Millikin

All ayes, motion carried.

Meeting adjourned .

Sharon K. Hartman, Clerk

REGULAR MEETING JULY 10, 2018

The Beaver Creek Township Board held a regular monthly meeting Tuesday, July 10, 2018 at 10:00 am. Board members present: Van Nuck, Hartman, Meisner, Little. Absent: Raybuck.

Motion by Little and seconded by Meisner to approve the agenda with two additions: #7 under New Business: Transfer Site Bond, #8 DPW Director. Four ayes, one absent, motion carried.

MINUTES:

Motion by Little and seconded by Meisner to approve the minutes of the June 12, 2018 meeting. Four ayes, one absent, motion carried.

Motion by Little and seconded by Van Nuck to approve the minutes of the June 21, 2018 meeting. Four ayes, one absent, motion carried.

FINANCIAL REPORT:

Supervisor stated that she would accept the financial report per auditors review.

TREASURERS REPORT:

Treasurer will be checking rates on CD before township CD is up August 23, 2018. Summer tax bills were mailed on the July 3, 2018.

CLERKS REPORT:

Census report is being worked on with many hours going into adding additional home addresses not on the government list. Also the pension audit for the year has been completed. The Primary Election will be held August 7, 2018 with new tabulating and voting equipment.

SUPERVISOR:

Supervisor has attended many meetings.

FIRE DEPARTMENT:

Reports attached.

DPW:

The supervisor stated that there is an issue at the transfer site as the compactor is not working correctly. Little stated that the head of DPW should be called when there was a problem, not the supervisor. Little also questioned garbage bags being put on the ground instead of closing the transfer site when the compactor is not property working. It became clear that there is no policy in place.

PLANNING/ZONING:

Twenty six permits have been issued. Work is being done on blight issues when time.

GRAYLING CHARTER TOWNSHIP/BEAVER CREEK TOWNSHIP UTILITIES AUTHORITY:

Construction work is progressing on time.

DEPARTMENTAL ISSUES:

The supervisor stated that she had sent a list to the attorney regarding disciplinary problems with the maintenance person: not getting stuff done and not taking care of issues.

CORRESPONDENCE:

MSU Extension Service introduction letter.

NEW BUSINESS:

1. Review of the Master Plan Draft and proposed distribution. There are mistakes in it that need correcting and therefore, it is not ready for distribution.
2. Rhonda Spears would like to do historical tours of Pere Cheney Cemetery. Amy stated that she would like to have the entire cemetery mapped and surveyed. The attorney will be advised of this.
3. Consensus of board to let supervisor have shrubs/trees removed around building as necessary.
4. Discussion regarding extra board packets.
5. Motion by Little and seconded by Hartman to pass the General Appropriations Act Resolution 2018-2019. Roll call vote with four ayes, one absent. Motion passed.
6. Motion by Van Nuck and seconded by Meisner to hire a plumber to replace the urinal in the men's restroom and fix outside faucets not working. Roll call vote with four ayes, one absent, motion carried.
7. Motion by Van Nuck and seconded by Little to replace the hallway exit door in the community center. Roll call vote with four ayes, one absent. Motion carried.
8. Supervisor stated that we have a balance of \$46,029.39 in the transfer site special assessment money. Motion by Van Nuck and seconded by Little to pay off the transfer site loan with Chemical Bank #839013786 in the amount of approximately \$17,478.00. Roll call vote with four ayes, one absent, motion carried.
9. Little has started a "DPW Director" Job Description asking that we bring it back next meeting with additions or corrections.
10. Motion by Hartman and seconded by Van Nuck to pay the accounts payable in the amount of \$22,888.68, checks #32105 through #32149. Roll call vote with four ayes, one absent. Motion carried.
11. Clerk requested a copy of the list of complaints against the maintenance person that supervisor stated she sent to the attorney.

PUBLIC COMMENTS:

Larry Helvie, John Buggs and Terry Johnson made comments.

Motion by Van Nuck and seconded by Hartman to adjourn meeting at 11:23 am.

Sharon Hartman, Clerk



BEAVER CREEK FIRE DEPARTMENT

8972 S. Grayling Road, Grayling, Michigan 49738-8089

989.275.8548 * BCFD@beavercreektownship.com

Fire Chief Doug Bourgeois * dbourgeois@beavercreektownship.com



Dear Township Board,

7/12/2018

This is the written report to complement the July statistical report for the July 2018 Township Board Meeting. Please feel free to call me if you have any questions.

In July 2018 BCFD fire fighters were busy responding to 28 Requests for aid.

- Our training this month consisted of: Georgic Pacific Guided plant walk through, Pump Operations and Drafting, MIOSHA pt.74 2 in 2 out training and Medical training at Lyon (C.E.'s)
- Attended the 4th of July parade in Grayling
- Chief Bourgeois taught 1 of the 3 classes related to officer development at Lyon Twp.
- Completed two confided space stand by's at Weyerhaeuser and four at Georgia Pacific in July.
- Fire Chief Bourgeois attended the Crawford County Chiefs meeting where MABAS and 800 Radios were discussed.
- Received 5 truck 800 radios from a state wide emergency preparedness grant from Doug Pratt.
- Painted the exterior of the burn building and fashioned new shutters for the windows.
- The AFG grants are starting to be announced. We are still in the running for Turnout gear.
- PFF Hodgkin, Dopp are off probation and are now Firefighters for Beaver Creek Twp. .
- Still waiting to program 800 radios. We would have a cost of \$180 per radio for microphones and programing.
- Lt. Miller is now a paid on call Firefighter and will continue to work for the department as a lieutenant.
- Still striping the bay floors for painting in September.
- Filled 5 pools for the citizens with approximately 12,000 gallons of water

Thank you,

By Fire Chief Doug Bourgeois

BEAVER CREEK TOWNSHIP FIRE DEPARTMENT

MONTHLY REPORT (for July 2018)

Alarms This Month	39
Alarms This Year	181
Alarms last year	109
Total Alarms Last Year	221
Runs ahead of last year	72
Estimated Run Paise	271



STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$0.00	\$0.00
Amount Lost by Fire	\$0.00	\$0.00
Average Personnel Per Run	3.7	3.4
Medical Related Runs	8	13
Structure Fire	0	0
Fire Related Runs	2	2
PIA/PDA	2	5
Conf. Space S.B.	6	7
Citz. Asst	5	2
Water Asst.	2	4
Public Service	2	3
Unauth. Burn	0	1
Good Intent	0	1
Canceled en route	0	0
Weather Stand By	0	1
Other Type of Runs	1	0
Mutual Aid - Given	0	0
Mutual Aid - Received	1	1
Total Runs	31	39
Building Investigations	0	1
Violations Issued	0	4
Violations Corrected	0	0
Outstanding Violations	0	4

Submitted by: Fire Chief Doug Bourgeois

7/6/18

**Beaver Creek Township Board
Special Meeting July 19, 2018**

The Beaver Creek Township Board held a special meeting on Thursday, July 19, 2018, at 1:00 pm. Board members present: Van Nuck, Meisner, Hartman and Raybuck on the phone. Absent: Little. Attorney Meihn was also on the phone.

The purpose of the special meeting was to approve the Beaver Creek Township Master Plan, with corrections.

The supervisor asked that we approve the proposed master plan, even though not all corrections had been made.

Attorney Meihn wanted to know the deadline and stated that the board does not want to be in a position of approving with corrections, we need a final draft. He also stated that he needs to read the final draft so that we do not have legal issues with the plan down the road. Attorney Meihn suggested that it not be approved until final.

Motion by Van Nuck and seconded by Carol Raybuck to send corrections back to NEMCOG to fix and get a final email copy as soon as possible for our review. Four ayes, one absent. Motion carried.

Supervisor stated that we will need a new motor on the compactor at the transfer site, per Jason Small, Electrician.

Motion by Raybuck and seconded by Hartman to adjourn the meeting at 1:25 pm.

Sharon K. Hartman, Clerk

2018-2019 FIRE DEPARTMENT BUDGET

LINE ITEM	DESCRIPTION		AMOUNT
702	WAGES		\$190,000.00
713	RETIREMENT		\$6,000.00
727	SUPPLIES BUILDING		\$3,500.00
730	SUPPLIES, OFFICE, POSTAGE		\$1,500.00
740	SUPPLIES FIRE RELATED		\$3,000.00
741	TRUCK FUEL		\$4,000.00
742	TRAVEL EXPENSES		\$700.00
745	TURN OUT GEAR		\$5,000.00
746	DUTY UNIFORMS		\$3,000.00
801	PROFESSIONAL SERVICES		\$2,500.00
826	LEGAL SERVICES		\$2,000.00
862	SOCIAL SECURITY (MESC)		\$13,000.00
910	INSURANCE, LIFE, WORK COMP.		\$28,000.00
911	HEALTH INSURANCE		\$23,000.00
920	ELECTRIC		\$5,000.00
921	PHONE / INTERNET		\$4,500.00
922	BUILDING HEAT		\$4,500.00
927	REPAIR/MAINTANCE TRUCK		\$6,000.00
928	REPAIR/MAINTANCE EQUIPMENT		\$4,000.00
931	REPAIR/MAINTANCE BUILDING		\$6,000.00
933	REPAIR/MAINTANCE RADIO		\$1,500.00
956	MISCELLANEOUS		\$4,455.99
958	FIRE DEPARTMENT MEMBERSHIP DUES		\$800.00
960	EDUCATION & TRAINING EMS		\$4,800.00
962	EDUCATION & TRAINING FIRE		\$2,500.00
976	RADIO / TOWER		\$2,000.00
977	FUTURE PPE/SCBA FUND		\$4,000.00
978	TRUCK PAYMENT FUND		\$10,000.00
979	INSURANCE LOSSES		\$500.00
992	PENSION PAYBACK PMT		\$52,000.00
993	TWP PENSION PAYBACK		\$10,222.00
	TOTAL		\$407,977.99

REVENUES	AMOUNT
206000672.000 Assessment	\$399,177.99
XXXXXXXXXX.000 PENSION ASSESMENT PMT	
XXXXXXXXXX.000 TWP PENSION PMT	
206000674.000 Georgia Pacific	\$0.00
206000676.000 Insurance Reimbersment	\$1,000.00
206000675.000 Lease (MMR)	\$7,800.00
206000610.000 Cost Recovery	\$0.00
206000611.000 Instructor Revenue	\$0.00
206000664000 Intrest	\$0.00
206000671000 Other Revenue	\$0.00
206000673000 Sales of Assets	\$0.00
TOTAL REVENUE	\$407,977.99

2016-2017 FIRE DEPARTMENT ASSESSMENT
WITH 10,000 TO FIRE PROTECTION 52,000 TO SPECIAL ASSESSMENT

Parcel No.	Owners Name	Sp. Assessment	Amount	%	
20056-004-005-030-00	WEYERHAEUSER COMPAN	103: FIRE PROTECTION	\$129,496.48	0.76	
20050-004-005-030-01	GEORGIA PACIFIC	103: FIRE PROTECTION	\$23,306.04	0.14	
20050-005-002-020-00	CONSUMERS POWER	103: FIRE PROTECTION	\$5,178.20	0.03	
20051-017-003-020-00	BREITBURN RESOURCES	103: FIRE PROTECTION	\$13,048.20	0.08	
			\$171,028.92	1	
	TOTAL for 103 FIRE PROTECTION	103 FP Asmt	\$171,028.92	% of Asmt. + \$10,222	(from sheet1)
			\$160,806.92	% of Asmt.	held fixed
	Non-Industrial Taxable Value Real Property		\$59,711,550.00		
	Non-Industrial Assessment Rate		0.00295	assessment + \$52,000	(from sheet1)
	Non-Industrial Assessment Rate		2.95	\$176,149.07	
	total		\$336,955.99	assessment - JUDGEMENT	
	rate with budget cuts and no pension/awp payback		\$399,177.99	TOTAL ASSESSMENT	
			\$0.00	check (s/b 0)	