

**Beaver Creek Township
Regular Meeting May 12, 2015**

The regular monthly meeting of the Beaver Creek Township Board was held on Tuesday morning, May 12, 2015 at 10:00 am. Board members present: Ashton, Hartman, Van Nuck, Riley. Absent: Little. There were 7 guests present.

The Pledge of Allegiance and Invocation were led by the supervisor.

Motion by Ashton and seconded by Riley to approve the agenda. Four ayes, one absent, motion carried.

Motion by Van Nuck and seconded by Riley to approve the minutes of the April 14, 2015 meeting. Four ayes, one absent, motion carried.

Motion by Van Nuck and seconded by Ashton to approve the minutes of the May 8, 2015 meeting. Four ayes, one absent, motion carried.

Treasurer's Report:

Motion by Riley and seconded by Hartman to accept the treasurer's report as presented. Four ayes, one absent, motion carried.

Treasurer mentioned that the deadline for the Summer Newsletter is June 1st.

Clerk's Report:

Total of 376 residents voted in the 5/5/2015 election and there will be a school election August 4, 2015 this year that is being worked on. The clerk has completed an accounting on the transfer site for your information.

Supervisor's Report:

The park is open and we have an ad in the paper for community center rentals. The supervisor is working on the new utilities authority, and restoration of Pere Cheney Cemetery. Township Cleanup is June 20th and the Tire Cleanup June 13th.

Higgins Lake Utilities Authority:

Ron Wood stated that they are working to make changes in frozen pipes being driven over in the winter—the main pump being repaired is back in service.

Fire Department:

The fire men are scheduled for classes the next two Saturdays.

DPW:

It was suggested by the DPW Director that we use Waste Management for the June Cleanup day as they are less expensive than American Waste.

Grayling Charter Township/ Beaver Creek Township Utilities Authority:

Still working to set up and looking for a Vice Chair for the committee.

Unfinished Business:

1. Treasurer would like two changes to the community center rental policy and will bring wording to our next meeting: 1. Add group classes to list and 2. Weekend groups during off season to list. Also she would like to remove the rental price on roasters.

2. Discussion or Zoning Ordinance changes on Pools/Camping:
 - a. Definition of "Wastewater" is not correct, with "black water" referring to sewage. Make correction in definition.
 - b. Riley suggests: let land owners camp April 1st thru Nov 30th to make it easy to police and lower land amount to 1 acre instead of 2 ½ acres required for camping.
 - c. This will now go back to the planning commission with Ashton and Riley attending the next planning meeting.

Motion by Riley and seconded by Van Nuck to send this back to the planning commission. Ayes, 4, absent 1. Motion carried.

New Business:

1. Discussion regarding proposed policy for paying employees and committee members who attend meetings. Motion by Van Nuck and seconded by Riley to accept the policy as presented with addition of Employees, Election Board, Zoning Administrator and Board of Review, policy effective as of this date. Roll call vote with four ayes, one absent. Motion carried.

Policy for Committee Members Regarding Attending
Classes/Training/Additional Meetings

Regarding committee members of Planning Commission, Zoning Board of Review, Election Board, and all other employees:

If employese or committee members are required or asked by the supervisor or township board to attend a class or training, they will be paid their meeting fee, or per hour wage, but if it is not required and they wish to attend for informational purposes, they will not be compensated. Elected are not paid additional monies for meetings they attend in addition to their salary. Per diem amount is \$50 per day when staying overnight at a conference or class.

2. Motion by Hartman and seconded by Ashton to have the carpet tacking in the community center replaced, with estimate of \$146.55. Roll call vote with all ayes, one absent, motion carried.
3. Motion by Riley and seconded by Hartman to replace the toilet paper holders in the pavilion bathrooms at \$26.43 each. Roll call vote with all ayes, one absent. Motion carried.
4. Motion by Ashton and seconded by Van Nuck to appoint Mario Garnett to the Planning Commission. Roll call vote with four ayes, one absent, motion carried.
5. Motion by Hartman and seconded by Riley to give Mac a cell phone from the fire department so that he can be contacted when the outside bathrooms need to be cleaned during the week. Cost will be approximately \$2.80 per month on the Verizon bill charged to 101, and this is to be used for township business only. Roll call vote: Ayes: Ashton, Riley, Hartman, Nay: Van Nuck, one absent. Motion carried.
6. Motion by Hartman seconded by Ashton to hold Budget Hearings during our regular monthly meeting June 9th at 10:30 am. Four ayes, one absent, motion carried.
7. No motion to hold an annual meeting.
8. Wage Resolutions:

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that no adjustment in the salary of the office of Supervisor is warranted for the next fiscal year, therefore leaving it the same as last year's salary. BE IT RESOLVED, that as of July 1, 2015, the salary of the office of supervisor shall be as follows:

Supervisor: \$26,250.00

Motion by Riley and seconded by Van Nuck to pass the wage resolution as presented. Roll call vote: Ayes: Four, one absent. Motion carried.

RESOLUTION TO ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that no adjustment in the salary of the office of Clerk is warranted for the next fiscal year, therefore leaving it the same as last year's salary.

BE IT RESOLVED, that as of July 1, 2015, the salary of the office of clerk shall be as follows:

Clerk: \$29,445.00

Motion by Ashton and seconded by Van Nuck to pass the wage resolution as presented. Roll call vote: Ayes: Four, one absent. Motion carried.

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that no adjustment in the salary of the office of treasurer is warranted for the next fiscal year, therefore leaving it the same as last year's salary.

BE IT RESOLVED, that as of July 1, 2015, the salary of the office of treasurer shall be as follows:

Treasurer: \$26,250.00

Motion by Riley and seconded by Ashton to pass the wage resolution as presented. Roll call vote: Ayes: Four, one absent. Motion carried.

RESOLUTION TO ESTABLISH TOWNSHIP TRUSTEE'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that no adjustment in the salary of the office of Trustee is warranted for the next fiscal year, therefore leaving it the same as last year's salary.

BE IT RESOLVED, that as of July 1, 2015, the salary of the office of trustee shall be as follows:

Trustee: \$2,923.00

Motion by Hartman and seconded by Van Nuck to pass the wage resolution as presented. Roll call vote: Ayes: Four, one absent. Motion carried.

9. Motion by Ashton and seconded by Riley to accept the Priority Health proposal the same as last year with a 6.34% increase. Roll call vote with four ayes, one absent. Motion carried.
10. Motion by Ashton and seconded by Van Nuck to appoint Hartman to the Higgins Lake Utilities Authority Board 7/1/2015 thru 6/30/2017. Roll call vote with four ayes, one absent. Motion carried.
11. Motion by Van Nuck and seconded by Riley to pay the accounts payable in the amount of \$30,800.19, checks #29738 thru #29779. Roll call vote with four ayes, one absent. Motion carried.

Comments from the Audience: None.

Meeting adjourned at 11:30 am.

Sharon K. Hartman, Clerk

**Beaver Creek Township
Special Meeting May 26, 2015**

A special meeting was held by the Beaver Creek Township board on Tuesday morning, May 26, 2015, at 9:00 am. Board members present: Ashton, Van Nuck, Hartman and Riley. Absent: Little.

The purpose of the meeting was to 1.) review the County notice to Purchase Foreclosed Property, 2.) look at changes to the Community Center Rental and 3.) work of the budget.

Motion by Riley and seconded by Ashton to approve the agenda for the meeting. Four ayes, one absent, motion carried.

Discussed the County Notice to Purchase Foreclosed Property and will post a meeting for Thursday to make a decision after the supervisor has looked at the land.

Discussed changes to the community center rental agreement. Motion by Hartman and seconded by Riley to approve several changes, four ayes, one absent, motion carried. The changes are as follows: 1.) use a Hall Rental Checklist, 2.) change charges on the "Equipment Rental" sheet to free use by residents and a \$5.00 charge for non-residents, 3.) page 9, first paragraph "**Group-3 DAY WEEKENDS, ONLY DURING** off season October thru April, 3 days by availability for \$150.00 & **\$50.00 SECURITY DEPOSIT**. We can only cancel for funeral dinner for resident, and third paragraph Industry-meetings and classes \$75.00 per day (Such as Weyerhaeuser, GP, AJD Wood Products etc.). Clerk requests a copy to look over as to the new wording etc.

Discussed Budget.

Discussion regarding full time employees that do not work a required 40 hour week, and how to handle their benefits. What is a definition of "full time" employee?

Motion by Riley and seconded by Van Nuck to change the zoning administrator job to a salary position for \$12,000 per year, effective 7-1-2015, with a contract. Roll call vote with four ayes, one absent, motion carried. This will be without the zoning fees currently received but will continue mileage reimbursement. There will be no pay for attending additional meetings.

Other changes to the proposed Pay Schedule for the June meeting: change the Deputy Treasurer to \$11.00 per hour and the Election Chair to \$10.00 per hour and the inspectors to \$9.00 per hour. Newly hired will go to \$8.50 per hour.

The fire chief gave us his proposed budget. Discussed how changing the Priority Health policy at the fire department would affect other participants, either by reducing the township amount of contribution or provide only a single person policy.

Meeting adjourned at 10:40 am.

Sharon K. Hartman, Clerk

