

**BEAVER CREEK TOWNSHIP SPECIAL MEETING APRIL 4, 2012**

The Beaver Creek Township Board held a special meeting on April 4, 2012. All board members were present.

The purpose of the meeting was to discuss payroll, payroll withholding and medical benefits.

The treasurer questioned the 20% of the fire chief's medical that is not being withheld. The clerk gave a history of the medical coverage for the township and stated that she needed to know if the board felt there were inappropriate expenditures. She showed that the firechief had saved the township over \$25,000 since January 2007 by going on Medicare. She asked for board direction and stated that MTA has stated that we need a Healthcare Ordinance.

The treasurer stated that she was not aware that the fire chief was not paying the 20% participation fee until recently. The treasurer stated that she had not been able to get the medical records and policies that she requested and talked about inequality in benefits between those on Medicare and those on Priority Health, with those on Priority Health having inferior benefits. She stated that benefits should be similar for everyone.

Discussion regarding payroll, medical benefits, Medicare, contract with fire chief etc.

When the treasurer was asked by the supervisor what we needed to do, she stated we need to adopt a Healthcare Ordinance.

Consensus of the board to hold a work session to work on a Healthcare Ordinance, setting the first meeting to be Wednesday, April 25, 2012 at 6:30 pm. Also, consensus of the board to hold this work session before talking to our attorney so that we can have a list and agreement on questions to be asked regarding the 20% not being withheld from the fire chief's pay.

Motion by Ashton and seconded by Little to have the treasurer take care of payroll as is at the present time. All ayes, motion carried.

Comments were heard from those attending. Trustee Summers stated that communication is not good between the board members.

Meeting adjourned at 8:23 pm.

Sharon K. Hartman  
Clerk



**BEAVER CREEK TOWNSHIP  
REGULAR MEETING APRIL 10, 2012**

The Beaver Creek Township Board held its regular meeting on Tuesday evening, April 10, 2012 at 7:00 pm. The meeting was called to order by the supervisor with all board members present: Ashton, Balmes, Summers, Little and Hartman.

The Pledge of Allegiance and Invocation were led by the supervisor.

Several comments from residents.

**MINUTES:**

Motion by Little and seconded by Summers to approve the minutes from the March 13, 2012 meeting. All ayes, motion carried.

**TREASURERS REPORT:**

Motion by Little and seconded by Hartman to accept the treasurers report as presented. All ayes, motion carried.

**SUPERVISORS REPORT:**

The supervisor has attended a meeting with Lyon and Gerrish Townships and C2AE regarding implementation of sewers around Higgins Lake. Larry Fox, C2AE has asked Lyon and Beaver Creek Townships for a Resolution in Support of Gerrish Township Applying for a S2 Grant. Lyon Township has tabled the matter at their last meeting, the H.L.U.A is questioning support and the supervisor would like to wait before presenting the Resolution to our board until he has more information.

**CLERKS REPORT:**

The clerk's office will be sending out new Voter ID cards to all voters as it is a statutory mandate. Our State House district has changed from 106 to 103 and our State Senate district changed from 36 to 35.

Payroll deadline for next payroll is Friday 4/13/2012.

**HIGGINS LAKE UTILITIES AUTHORITY:**

The H.L.U.A. is having a 10 year Capital Improvement Plan done. Two pumps have been repaired/replaced this last month.

**FIRE DEPARTMENT:**

Weyerhaeuser is changing plant production so the fire department has been working heavily with them as there will be additional training needed.

The Fire chief reports that he attended the meeting on March 27, 2012 with Section 22 residents regarding their concerns for sour gas. He felt that the fire department needed to get more involved regarding having a contingency plan for shut down and evacuation.

The Fire chief is proposing a Reverse 911 system that will cost between \$10,000-\$15,000, and Bretburn has agreed to a grant up to \$15,000 to put together a program involving Reverse 911. The fire chief has a meeting with Bretburn next week. This program should be a county wide program, used for gas leaks, forest fires, tornados etc. Frontier has given an estimated cost of \$10,000 and is doing the engineering based on stats and what should be accomplished county wide. More information at our next meeting.

**DPW:**

Recently we had approximately 2,400 bags of garbage or 15 ½ T. Motion by Balmes and seconded by Little to have the DPW Director proceed with getting bids for our cleanup day project. All ayes, motion carried.

**PLANNING/ZONING:**

In the past month there have been 3 zoning permits issued and two land division inquiries.

There is a new hearing date for the Guay matter on July 18<sup>th</sup>, and the Judge has signed a partial order.

**CORRESPONDENCE:**

1. Michigan Liquor Control Commission regarding local approvals for licensing application process
2. Spring MTA Regional meetings
3. Beaver Creek Community Meeting, Section 22
4. Notice of Presentment/Judgment Granting Partial Summary Disposition I the Township vs Guay matter and new hearing date 7/18/2012
5. County ACO report

**OLD BUSINESS:**

1. Youth Booster Club request for funding for July fireworks. Motion by Balmes and seconded by Hartman to give them \$200.00 from Township Board Miscellaneous line item. Roll call vote with all ayes, motion carried.
2. Discussion regarding transfer site operations. Motion by Ashton and seconded by Hartman to add to the transfer site attendant's job description "all transfer site operations fall under the direction of the DPW Director." Roll call vote with all ayes, motion carried. The supervisor's office will handle all complaints.

**NEW BUSINESS:**

1. Letter from Paul Compo, Administrator stating that the City of Grayling has contacted the Board of Commissioners regarding the possibility of augmenting the scope of our building code enforcement by adding projects such as roofing, siding and window/door projects as items that would be required to be permitted and inspected. He would like to know if our township would be interested in this as well? Consensus of the board that it is not something we would like to see happen, and the supervisor will write a letter to Mr. Compo.
2. Discussion regarding letter from the Crawford County Road Commission with their policy on providing assistance to emergency personnel who are attempting to provide assistance in emergency circumstances to members of the public residing on private roads. The letter states that they will offer emergency maintenance services to local units of government wherein the local unit of government agrees to reimburse the Road Commission for the services so provided. Reimbursement shall include all labor, equipment and material costs expended for any such service. The agreement entered into with the local unit of government shall specifically designate the person or persons authorized to request such service from the Road Commission. Motion by Balmes and seconded by Little to enter into an agreement with the Crawford County Road Commission regarding private roads, with IC authorized to make those decisions. All ayes, motion carried.
3. Motion by Ashton and seconded by Balmes to appoint Dean English to the Higgins Lake Utilities Authority Board for one year, effective July 1, 2012. All ayes, motion carried.

4. Request from Summers and Balmes to not pay FOIA invoice. Motion by Hartman and seconded by Ashton to forgive the labor part of the invoice, but charge the \$17.25 for copies. Ayes: Ashton, Little and Hartman. Nays: Summers, Balmes. Motion carried.

5. Burnham & Flower has requested that we pass two resolutions which are IRS mandates to retirement's plans to reflect changes with current legislation, which relate to HEART and WRERA. Motion by Little and seconded by Hartman to accept the two pension plan resolutions presented by Burnham & Flower. Roll call vote with all ayes, motion carried.

6. Our computer tech has suggested that we replace 4 battery backups. Motion by Little and seconded by Hartman to purchase four battery backup units at \$57.99 each, totaling \$231.96, to be taken out of Equipment Replacement line item. Roll call vote with all ayes, motion carried.

7. Three articles regarding FEMA were presented to the board.

a. Motion by Little and seconded by Balmes pass the Michigan Community Resolution of Intent for Participating in the National Flood Insurance Program. Roll call vote with all ayes, motion carried.

b. Motion by Little and seconded by Balmes to pass the Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program. Roll call vote with all ayes, motion carried.

c. Motion by Little and seconded by Balmes to submit Ordinance Addressing Floodplain Management Provisions of the State Construction Code, Ordinance #38. Roll call vote with all ayes, motion carried. The Ordinance is as follows:

An Ordinance to designate an enforcing agency to discharge the responsibility of the Township of Beaver Creek located in Crawford County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act. No. 230 of the Public Acts of 1972, as amended.

The Township of Beaver Creek ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the director of Building & Safety of the County of Crawford is hereby designated as the enforcing agency to discharge the responsibility of the Township of Beaver Creek under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Crawford assumes responsibility for the administration and enforcement of said Act through out the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the Township of Beaver Creek.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Crawford County, Michigan" and dated 4/17/2012 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26039C; 0275A; 0300A, & 0325A and dated 4/17/2012 are adopted by reference for the purposes of administration of the Michigan construction Code and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

8. Discussion regarding letter dated 4/9/2012 from Max Meisner, Maintenance, requesting health care for him and his family. Members of the hiring committee stated during his interview, Max had told them he did not need health insurance. The supervisor noted that he had received a larger hourly rate because of not needing health insurance. It was decided to discuss this at our meeting on April 25<sup>th</sup> when we will be discussing our Health Care Ordinance.

9. Motion by Little and seconded by Balmes to pay the accounts payable invoices in the amount of \$9,382.46 check #27071 thru check #27103. Roll call vote with all ayes, motion carried.

**COMMENTS FROM THE AUDIENCE:**

Several comments were heard from area residents.

Meeting adjourned at 8:55 pm.

Sharon K. Hartman  
Clerk

**BEAVER CREEK TOWNSHIP SPECIAL MEETING APRIL 25, 2012**

The Beaver Creek Township Board held a special meeting on April 25, 2012. All board members were present.

The purpose of the meeting was to discuss a Healthcare Ordinance, attorney questions regarding fire chief contract and withholding, healthcare package for maintenance position.

It was felt that it would be best to create a healthcare ordinance similar to the sample from Lyon Township. We would change or incorporate the following:

1. Change hours to 25
2. 90 day waiting period
3. July 1, 2012 effective date of ordinance
4. Supervisor, clerk, treasurer, provide 2 person policy for elected/spouse
5. Trustees-Single coverage only
6. Secretary-Single coverage only
7. Fire chief/fire fighters- 2 person policy for employee/spouse  
(Full time only?)
8. Senior Maintenance-2 person policy for employee/spouse
9. The assessor, zoning admin and the spouse/family of the township trustees or secretary may also be covered at the participants cost through payroll deduction.
10. Family may be added to any board member, fire chief, fire fighter or senior maintenance person at the participants cost through payroll deduction.
11. Leave in Section 4 from Lyons policy regarding cafeteria plan. Supervisors policies, fire chief cannot be above amount paid by township group policy.
12. Medicare-
  - a. Treasurer-Pay Part D & Supplemental Plan A-N
  - b. Plan to be chosen by insured, but not to exceed cost of regular healthcare plan used by township.
  - a. Clerk-Pay Medicare Part B, Supplemental Plan A-N, Part D
  - b. Plan to be chosen by insured, but not to exceed cost of regular healthcare plan used by township.
  - c. Treasurers proposal or Clerks will have to be decided by the board.
13. Section 5, Section 6 same as is.

The Treasurer made the comment that she has a problem with giving the fire chief whatever he wants. Also, his contract was under "false pretences".

The Treasurer met with the township attorney. She discussed several issues with him, but it was suggested by several board members that they would like the attorney to meet with the full board and answer questions. Summers stated that if a board member has township issues and has to go to an attorney for answers, he is ok with it.

Anyone being added to the Priority Health medical must do so in the next enrollment period, with benefits starting August 1, 2012.

The Treasurer stated that she would like a policy for loaning money to the fire department.

A special meeting to work on the next fiscal year's budget will be Wednesday, May 2, 2012 at 6:30 pm.

Meeting adjourned at 8:00 pm.

Sharon K. Hartman  
Clerk

