

BEAVER CREEK TOWNSHIP  
REGULAR MEETING DECEMBER 13, 2016

The regular monthly meeting of the Beaver Creek Township Board was held on Tuesday, December 13, 2016 at 10:00 am. Board members present: Van Nuck, Hartman, Little, Raybuck & Meisner. There were 12 guests present. The attorney was on speaker phone.

The supervisor led the Pledge of Allegiance.

**AGENDA:**

Motion by Little and seconded by Hartman to approve the agenda as presented. All ayes, motion carried.

**MINUTES:**

Motion by Little and seconded by Raybuck to approve the November 7, 2016 minutes with the following corrections: 1. OLD BUSINESS: #2. MiOHSA should be MIOHSA. 2. OLD BUSINESS: #3 "continue recycling" should read "continue metal recycling". 3. NEW BUSINESS: #1. "pictures to satisfy the grant" should read "pictures to satisfy the EPA grant". All ayes, motion carried.

Motion by Little and seconded by Raybuck to approve the November 11, 2016 minutes. All ayes, motion carried.

Motion by Little and seconded by Van Nuck to approve the November 17, 2016 minutes. All ayes, motion carried.

**FINANCIAL REPORT:**

Motion by Van Nuck and seconded by Little to accept the financial report as presented. All ayes, motion carried.

**TREASURERS REPORT:**

Working on learning the job and taxes.

**CLERKS REPORT:**

Motion by Hartman and seconded by Van Nuck to redo the September 2016 motion to have Election Source do the November election testing for \$370.00, and change amount to \$600.00 which is due to the fact that there two ballots used in this election because of two school districts involved. Roll call vote with all ayes, motion carried.

**SUPERVISOR:**

The supervisor has attended several meetings: CCEDP, MTA Chapter Group, 4 Mile Road Group, Lyons ZBA meeting, working with the Utilities Authorities and will attend training on December 15<sup>th</sup>.

**AGENDA:**

Motion by Little and seconded by Van Nuck to amend todays agenda under NEW BUSINESS by adding #9, Classes for supervisor and treasurer.

**FIRE DEPARTMENT:**

## **OLD BUSINESS:**

1. Discussed Pere Cheney Cemetery. St. Helen Monument is willing to give us a stone that will be placed in Pere Cheney Cemetery with all family names on one side and historical dates on the other.
2. Discussed the HLUA Basis for Connection Agreement proposal from the North State Park for costs associated with the park connecting to the HLUA system. They have proposed \$154,000 buy in and 19 REU's per month. Lyon Township Board members must approve the proposal or come back with another proposal for the December 16<sup>th</sup> meeting of the HLUA board. Motion by Little and seconded by Van Nuck to recognize and acknowledge what is going on with the HLUA and the Basis for Connection Agreement proposal received from the North State Park for hook up and that the board approve representatives Hartman and Wood to negotiate, subject to final approval by the Beaver Creek Township Board. Roll call vote with all ayes, motion carried.
3. Motion by Little and seconded by Van Nuck, regarding the MIOSHA agreement, to pay the Department of Licensing \$700.00 total fines, for inspection #1178904, and allow the fire chief to sign said agreement. Roll call vote with all ayes, motion carried.
4. Motion by Van Nuck and seconded by Raybuck to accept the Engineering Agreement for our portion of the GCT/BCT Utilities Authority, which amount is 50% of \$450,000. Roll call vote with all ayes, motion carried. Both township boards need to pass this to continue on with the plans for the authority. The designing of the system needs to be worked on, a special assessment district needs to be set up.

## **NEW BUSINESS:**

1. Motion by Raybuck and seconded by Van Nuck to appoint Anita Merchant as an alternative to the GCT/BCT Utilities Authority. All ayes, motion carried.
2. Motion by Hartman and seconded by Little to adopt and set as Policy, the Roberts Rules of Order, Newly Revised, In Brief, updated in accordance with the 11<sup>th</sup> Edition of the Complete Manual, 2011. Roll call vote with all ayes, motion carried.
3. Motion by Little and seconded by Hartman to approve the Holiday Closing Dates for 2017. All ayes, motion carried.
4. Two zoning changes to 14.06 and 14.29 were presented and Little asked that they be put on the agenda for the January meeting giving the board members time to look it over.
5. Board agreed that the attorney will have to be given the file on the W 6 Mile Road blight issues.
6. Motion by Van Nuck and seconded by Raybuck to pass a Resolution to make changes to the current street lighting agreement and have the clerk sign the Standard Lighting Contract from Consumers Energy, which will make the monthly amount \$226.38. All ayes, motion carried.
7. Motion by Little and seconded by Meisner to allow the supervisor to negotiate for summer tax collection. All ayes, motion carried.
8. Little would like bids on updating at the transfer site, a possible overhang/side curtains etc. , to help with keeping residents out of the weather and snow off the ramp. The supervisor will look into it.
9. Motion by Van Nuck and seconded by Meisner to send the supervisor and treasurer to new officer training classes in Mt. Pleasant on Thursday, December 15<sup>th</sup> at \$149.00 each, with money in each budget line item. All ayes, motion carried.

10. Motion by Van Nuck and seconded by Little to pay the accounts payable in the amount of \$26,282.78, checks #31054 through #31104. Roll call vote with all ayes, motion carried.

**COMMENTS FROM THE AUDIENCE:**

Miller asked if we should be responsible for half of the money needed by the C2AE agreement for the GCT/BCT Utilities Authority when most of the structures are on the other side of the road.

Motion by Van Nuck and seconded by Little to adjourn the meeting at 11:40 am.

Sharon K. Hartman, Clerk

BEAVER CREEK TOWNSHIP  
SPECIAL MEETING DECEMBER 19, 2016

The Beaver Creek Township Board held a special meeting on Monday, December 19, 2016 at 4:00 pm. Board members present: Van Nuck, Hartman, Little, Meisner and Raybuck was on the phone.

The purpose of the meeting was to review fire chief applications and final approval of the HLUA proposal.

Motion by Little and seconded by Meisner to accept the agenda but changing #4 to #3. Four ayes, motion carried.

Motion by Hartman and seconded by Van Nuck to accept the changes from the HLUA Board, made to the DNR North Higgins Lake State Park-Connection to HLUA Wastewater Treatment System, Basis for Connection Agreement as Proposed/Adopted by the HLUA on 12/16/2016. A copy is attached. Roll call vote: Aye, Van Nuck, Little, Meisner, Hartman, Raybuck.

We have received eleven applications for the fire chief position. Those interviewed on this date: Robbin Meyer, Glenn Mohney, Doug Bourgeois, Justin Wethington.

Motion to adjourn by Hartman, seconded by Little, at 5:55 pm.

Sharon K. Hartman, Clerk

Design, construct and pay all costs for improvements to the two existing NHLSP pump stations and the new sewage force main to connect to the HLUA system in accordance with MDEQ permit requirements and HLUA standards. This will include flow metering/recording capabilities at the Boat Wash Pump Station. A minimum of two plan review meetings will be conducted with the HLUA during design. The NHLSP will provide engineering certification of compliance with HLUA standards and MDEQ permit requirements.

Provide easements or access rights to the HLUA as needed for operation and maintenance.

Provide capacity buy in fee at time of ~~connection application~~ or as otherwise agreed to.

Discharge sewage only in compliance with the Township/HLUA sewer use ordinance.

#### Higgins Lake Utilities Authority (HLUA) Obligations

Accept ownership and Operation, Maintenance and Replacement responsibilities for the Boat Wash Pump Station and downstream sewage force main.

~~Provide operation and maintenance of the NHLSP interior sewage pump station and sanitary sewer system as a part of the monthly O&M fees. The NHLSP will retain ownership and repair/replacement responsibilities for the interior sanitary sewer system. The HLUA will accept operation, maintenance and replacement responsibilities for the interior pump station.~~

Provide and reserve 1,400,000 gallons per year of treatment plant capacity, with anticipated discharge distribution as indicated in the NHLSP report.

Charge the NHLSP a one-time capacity buy in fee of ~~\$160,000~~ \$154,000 based on 1,400,000 gallons per year of sewage at a cost of ~~\$0.1142860~~ \$0.11 per gallon. ~~After two years of operation, the measured actual average yearly flow will be used to verify the estimated 1,400,000 gallon yearly flow. If, after this verification period, the average yearly flow is greater than 15% more or less than the 1,400,000 gallons, then the buy in fee will adjusted one time to reflect the actual usage at the rate of \$0.11 per gallon.~~

Charge the NHLSP for Operation, Maintenance and Replacement on the basis of ~~1030~~ 1030 REU's (~~1,400,000 gallons per year/365 days per year/205 gal per REU = 13.7 or 10 REU's~~). Based on a current monthly REU cost of \$35 per month, the estimated OM&R charge to the NHLSP will be ~~3019~~ 3019 REU's x \$35/mo = ~~\$1,05665/mo or \$12,607,980/yr. This equates to a rate of \$9.00/1,000 gallons.~~

BEAVER CREEK TOWNSHIP  
SPECIAL MEETING DECEMBER 22, 2016

(Correction to 10:00 am. Per 1/10/17 mtg)

The Beaver Creek Township Board held a special meeting on Thursday, December 22, 2016 at 10:00 pm. Board members present: Van Nuck, Hartman, Little, Meisner and Raybuck was on the phone.

The purpose of the meeting was to discuss fire department personnel and review fire chief applications.

Motion by Little and seconded by Raybuck to accept the agenda but change the second #5 to #6 and #6 to #7. All ayes, motion carried.

Motion by Raybuck and seconded by Hartman to accept the supervisors action of appointing Robbin Meyer as "In Charge", temporarily in the absence of the fire chief. (No wage increase.) All ayes, motion carried.

Motion by Van Nuck and seconded by Hartman to put Steven Eckstorm on leave until he can successfully complete the FF1 training. Roll call vote with all ayes, motion carried. Van Nuck will talk to him with Meyer present.

(Correction to 4:00 pm per 1/10/17 mtg)

Discussion regarding the applications we have received for fire chief. Two have with-drawn their applications. We will hold a meeting on Tuesday, December 27<sup>th</sup> at 4:00 and interview several applicants at that time. After the meeting, the board will choose the top three candidates.

The board discussed if we want a "probationary period" for a new fire chief, and if we are hiring with a contract. Do "promotions" in fire department come to township board? Do changes in fire department personnel come to township board?

Motion by Van Nuck and seconded by Hartman to adjourn meeting at 10:50 am.

Sharon K. Hartman, Clerk

Motion by Little and seconded by Hartman to accept the agenda as presented. All ayes, motion carried.

Two classes of firemen pay were not changed when the 10% was added to their pay because of changing the pension plan from 15% to 5% in the 2014-2015 fiscal years. No firemen were receiving that pay status of Captain or Fire Fighter Lt. at that time, nor currently. Motion by Hartman and seconded by Little to correct the fire department Captain pay from \$13.55 to \$14.88 per hour and the Fire Fighter Lt. current pay of \$12.42 to \$13.64 per hour, effective January 1, 2017. Roll call vote with all ayes, motion carried.

We have received eleven applications for the fire chief position. Those interviewed on this date: Massingill, Long and Besson.

Board discussed requesting personal/professional references. Consensus of board that we will offer the fire chief job on a contract, at probably \$50,000 with one year probation.

Each board member will put their first four choices for the fire chief position in order 1-4, and email to the supervisor tomorrow.

Motion to adjourn by Hartman, seconded by Little, at 5:42 pm.

Sharon K. Hartman, Clerk